|  |  |
| --- | --- |
| Diocese of OxfordDepartment of Mission | https://docs.google.com/uc?export=download&id=0Bz7mLU6rGryRcE9LcFNPcUIwdGM&revid=0Bz7mLU6rGryRN3Zha0orMEpsR0pQMTZwVGpLR1hvVlRXZXV3PQ |

**Application form for a license to be Lay Worker (Canon E7)**

|  |  |
| --- | --- |
| Full Name: |  |

|  |  |
| --- | --- |
| Address: |  |

|  |  |  |
| --- | --- | --- |
| Telephone  Mobile |  |  |

Email:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date of Birth: |  |  | Maiden Name: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Date of Baptism: |  | Place of Baptism: |  |
| Date of Confirmation |  | Place of Confirmation: |  |

**Your Parish**

|  |  |
| --- | --- |
| In which church/parish/fresh expression do you minister? |  |

|  |  |  |
| --- | --- | --- |
| The name of the incumbent/leader: |  |  |
| Address: |  |  |
| Telephone (area code + number)  Email |  |  |

Please provide a job description/working agreement signed by you and your line manager.

#### Your Family

Are you

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Single | Married | Widowed | Divorced | Separated | Divorced & Remarried |

*Please circle whichever applies to you.*

|  |  |
| --- | --- |
| Name of Spouse: |  |

Has your spouse been previously married? Yes or No

Name(s) of children & dates of birth:

|  |  |
| --- | --- |
| Date of Birth | Name of Child |
|  |  |

#### Your health

Details of any serious illness or disability:

|  |
| --- |
|  |

#### Your Education and Employment

Please provide details of your further education and a transcript of your Theology / Mission course. You should include place and grade of all qualifications. Those to be licensed normally should have completed at least a Dip HE (e.g. a Durham Dip HE in Theology and Ministry).

|  |  |
| --- | --- |
| Dates | Details |
|  |  |

Past **Employment** with dates:

|  |  |
| --- | --- |
| Dates | Details |
|  |  |

**Present Employment:**

|  |  |  |
| --- | --- | --- |
|  | | |
| Starting Date: |  |

**Your Church Involvement** (in previous parishes & in present parish)

|  |
| --- |
|  |

#### Admittance as Lay Worker

Have you been admitted to the office of Lay Worker under Canon E7? YES/NO

Date: Bishop:

Please provide a copy of a letter/certificate of admittance.

The Diocese is required to keep a register of people licensed as Lay Workers.

**Safeguarding**

Please list the safeguarding courses you have attended with dates. You may be asked to provide certificates.

Ongoing Licensing in the diocese required attending ongoing safeguarding training.

**UK Border Agency requirements**

Are you free to remain and work in the UK with no current immigration restrictions? (*Please note that you may be required to produce documentary evidence of your right to remain and work in the UK)*

I am free to remain and work in the UK with no current immigration restrictions

|  |  |  |  |
| --- | --- | --- | --- |
| Signed: |  | Date: |  |

***NB: \* Please include 2 passport size photos with this form.***

**Data protection**

Please fill in the form on the following page and return to:

***The Data Protection Officer, Oxford Diocesan Board of Finance, Church House Oxford, Langford Locks, Kidlington, Oxford OX5 1GF***

The form can also be found on

<http://www.oxford.anglican.org/wp-content/uploads/2013/01/M4-Data-protection-form.pdf>

I confirm I have filled in and returned the Data Protection form. YES

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