

A photograph of a corrugated metal roof, likely on a building. The metal is dark and shows signs of wear and rust. A semi-transparent white text box is overlaid on the lower-left portion of the image, containing the text "Metal Theft Prevention & Survival Workshop".

Metal Theft Prevention & Survival Workshop

Workshop Aims

To provide information on:

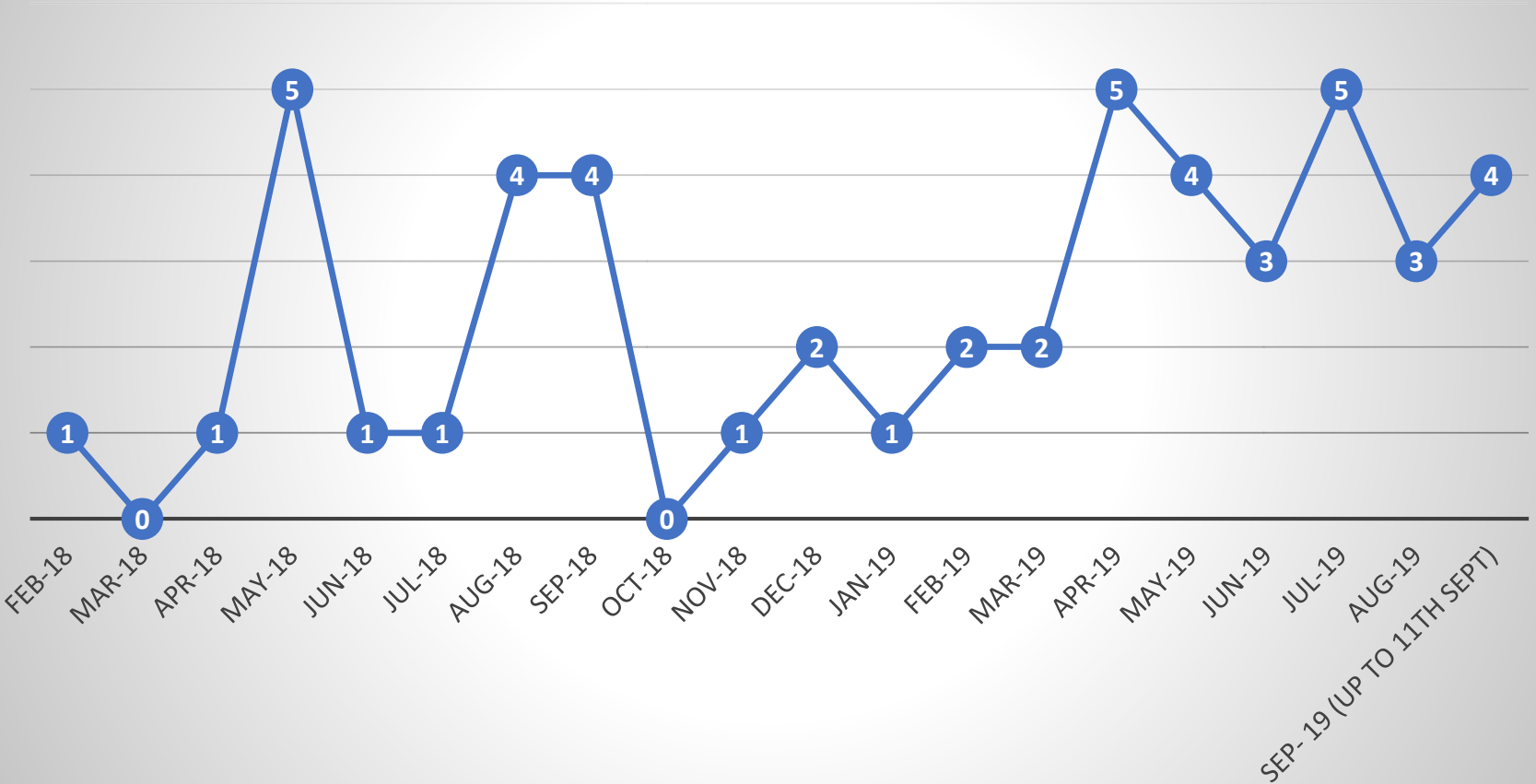
- Understanding metal theft and how to reduce risks
- What to do in the event of a theft
- Factors to consider in re-roofing and the permission process
- Where to access help and support

Metal Thefts 2018-19



- Feb-18
- Apr-18
- May-18
- Jun-18
- Jul-18
- Aug-18
- Sep-18
- Nov-18
- Dec-18
- Jan-19
- Feb-19
- Mar-19
- May-19
- Jun-19
- Jul-19

Successful and Attempted Metal Thefts by Month in the Diocese

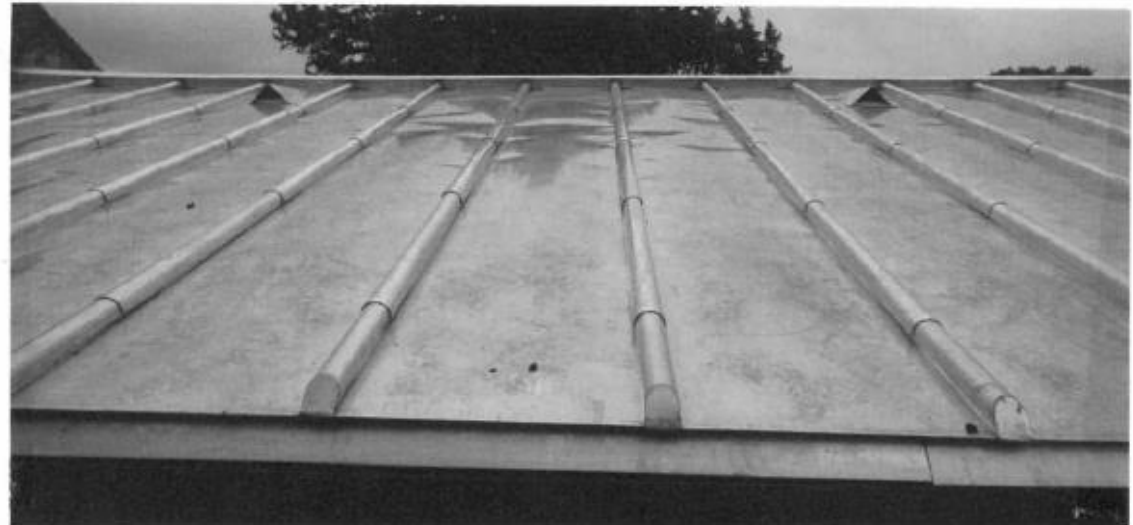
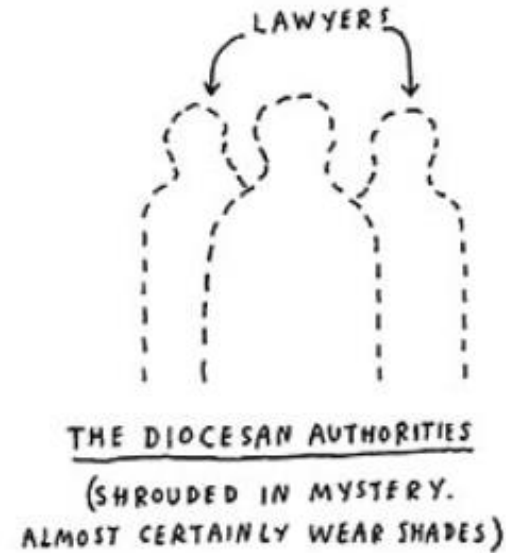


Series 1

The Permission Process and DAC Guidance

Covering:

- **What to do** if you've experienced a theft
- Types of **permission** and the application process
- An explanation of **factors the DAC considers**
- **Grants** available for roof alarms/reroofing



What to do if you've experienced a theft



1. Contact your **Incumbent and PCC**
2. Contact your **QI architect** and instruct a **roofer** to apply a temporary cover
3. Notify the **Police** and your **Insurers**
4. Contact the **DAC team** on 01865 208229 or by email.



What to do if you've experienced a theft



5. Take **advice from your QI architect** over replacement roofing material
6. **Apply for permission to replace**, diocesan (and secular permission if relevant)
7. Consider a **roof alarm** if relevant and include this in proposals.

Types of permission and the application process

Type of Work	Permission Category	Indicative Timescale	Extra requirements / Caveats
Installation of roof alarm	List B	1-2 weeks	<ul style="list-style-type: none">• DAC Wiring regs apply
Replacement of roof covering, like-for-like	List B	2-4 weeks	<ul style="list-style-type: none">• No extra consultation• Applies to covering only; not any alterations to roof structure
Replacement of roof covering in an alternative material	Full Faculty	5-8 weeks	<ul style="list-style-type: none">• Likely to require Planning Permission• Listed churches will need to consult Historic England and relevant amenity society (SPAB/Georgian Group/Vic Soc)• Does not require a Public Notice

What is List B Permission?

- Covers minor work involving historic fabric
- Regulations available online:

<http://www.legislation.gov.uk/ukxi/2015/1568/schedule/1/made>

- Less paperwork than a Faculty
- Takes 1-5 weeks to process
- Dealt with first come, first served
- Archdeacons approve applications- apply online
- No need for public notice



Table 2

List B – Matters which may be undertaken without a faculty subject to consultation etc.

This table prescribes matters which may, subject to any specified conditions, be undertaken without a faculty if the archdeacon has been consulted and has given notice in writing that the matter may be undertaken without a faculty. The archdeacon may impose additional conditions in the written notice.

The matters prescribed in the table are subject to general exclusions set out in rule 3.5 which, among other things, excludes certain categories of works to listed buildings.

<i>Matter</i>	<i>Specified conditions</i>
---------------	-----------------------------

B1. Church building etc.

(1) Works of routine maintenance and repair affecting the fabric of a church or historic material

The works are identified as routine items of maintenance in the most recent report prepared in respect of the church pursuant to section 1(2) of the Inspection of Churches Measure 1955 (commonly known as the “quinquennial inspection report”) or in subsequent written advice from a person registered under the Architects Act 1997 or a member of the Royal Institution of Chartered Surveyors qualified as a chartered building surveyor

Details of any materials to be used are submitted to the archdeacon when the archdeacon is consulted on the proposal to undertake the matter

The works do not involve any new disturbance below ground level

Applying for a List B Permission for a Roof Alarm

- Apply online (www.facultyonline.churchofengland.org)
 - Include:
 1. A Quotation showing locations of cameras/sensors and equipment
 2. A PCC Minute
- (Don't forget to press **Submit!**)

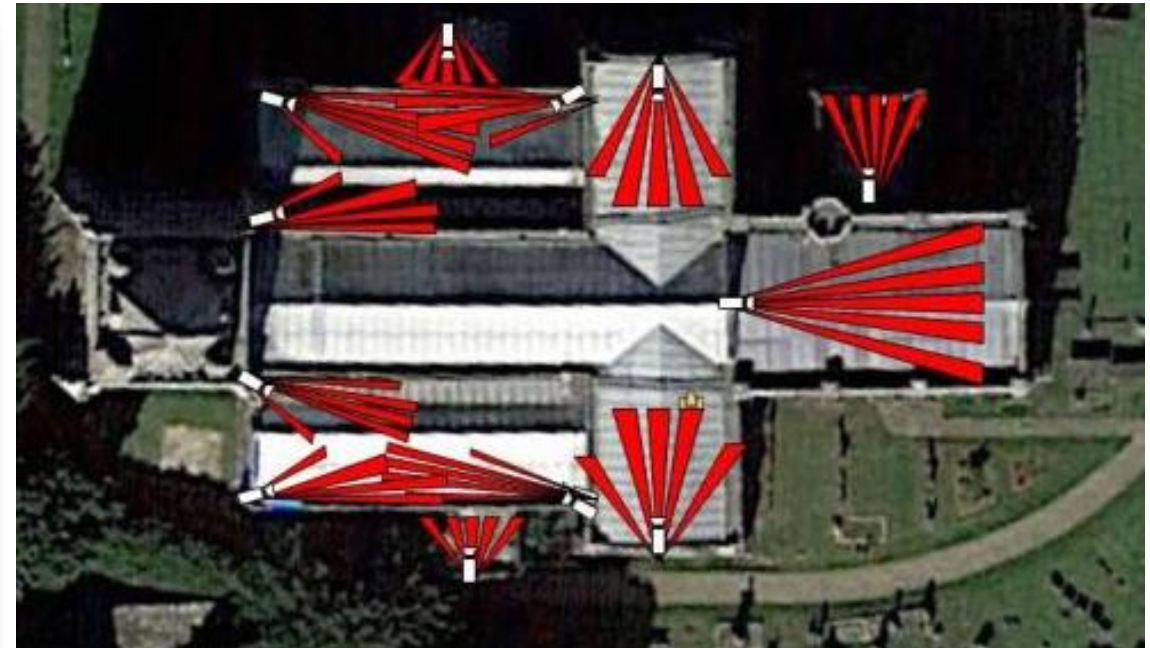
Application Ref: 2019-036060 Church: **Addington: St Mary**
Diocese: **Oxford** Archdeaconry: **Buckingham**
Status: **Post determination List B** Logged By: **Mr Robert Cronk (Tue 02 Jul 2019)**
Summary: **Installation of a CCTV based alarm system to protect the roof metals**

The Archdeacon's Written Notice will be kept electronically by the DAC and the Diocesan Registrar, but you might find it helpful to print it out and keep it in your log book.
To print it, click the view icon (one that looks like magnifying glass)

Details Supporting documents and images History My Notes Messages

Summary description of proposed works	✓	📄
List A or List B classification	✓	📄
List B application details	✓	📄
DAC advice	✓	📄
Archdeacon's Written Notice	✓	📄

Return to Applications dashboard Delete the application Invite Consultees Download all forms & documents



Applying for a List B Permission for a Roof Alarm

Other things to consider:

- 1) **Fixings** for cameras into **mortar joints**
- 3) The **keypad** located in the vestry or similar (ideally **not accessible to public**)
- 4) Extra electrical equipment **located discreetly**;
- 5) Electrical works carried out by an **NICEIC accredited contractor**



Applying for a List B Permission for a Roof Alarm

Other things to consider:

6) The church's insurers should be informed of the work

7) **GDPR:** Data receivers (Alarm receiving company/PCC) must be registered **Information Commissioners' Office**, this fulfils GDPR legal obligations.

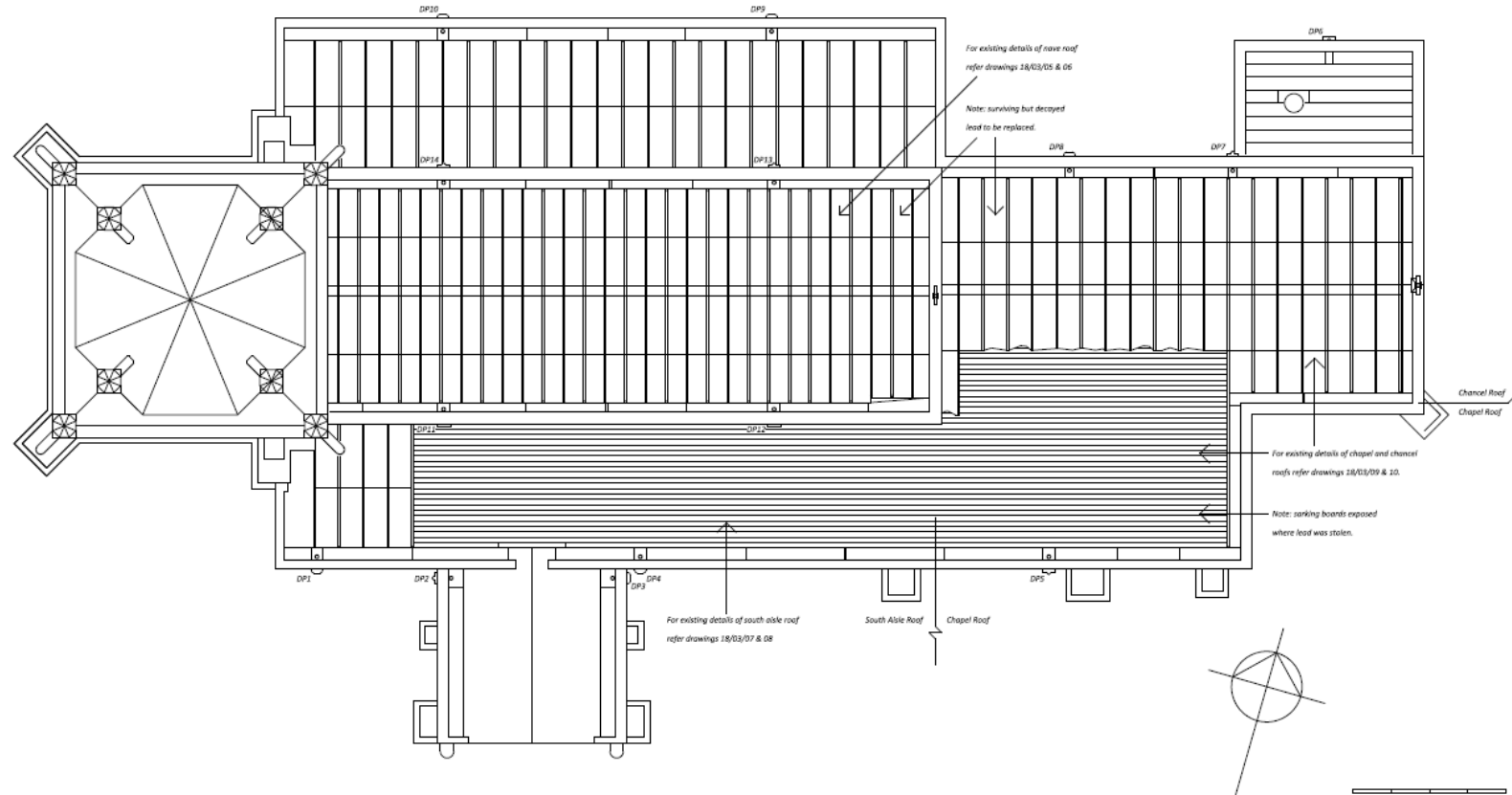


Applying for a List B Permission for Re-roofing, like-for-like

- Consult your inspecting architect/surveyor

Benefits:

1. Reassurance of **professional oversight**
 2. Allows for **comparable quotes, like for like**
 3. Usually makes the permission process **more straightforward**
- **Apply online, allow 2-5 weeks**



Existing: Overall
Roof Plan

Dwg No: 18/03/02A
Scale: 1:50 @ A1
Drawn: _____
Date: _____

Bryan Martin, Architect
36 Barbary Lane, Ryfield, Northants, NN11 6UX
Tel: 01327 504558
Do not scale - check all dimensions on site

Applying for a List B Permission for Re-roofing, like-for-like

The DAC office still needs the same level of supporting information as for a faculty, including:

- **Specification and Schedule of Works**
- **Drawings as appropriate**

Application Ref: 2019-036060

Diocese: Oxford

Status: Post determination List B

Summary: Installation of a CCTV based alarm system to protect the roof metals

Church: **Addington: St Mary**

Archdeaconry: Buckingham

Logged By: Mr Robert Cronk (Tue 02 Jul 2019)

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Details Supporting documents and images History My Notes Messages

Summary description of proposed works



List A or List B classification



List B application details



DAC advice



Archdeacon's Written Notice

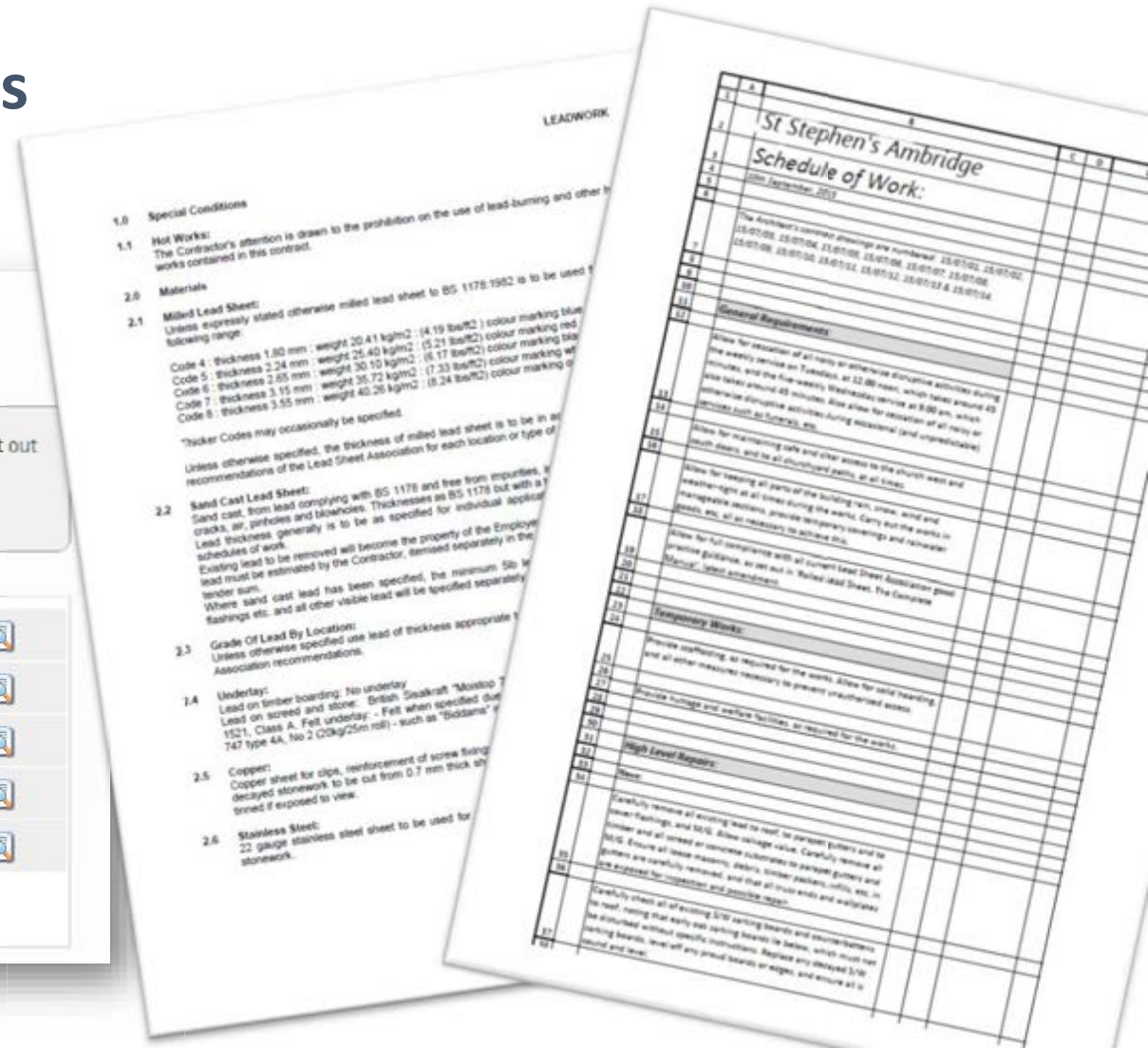


Return to Applications dashboard

Delete the application

Invite Consultees

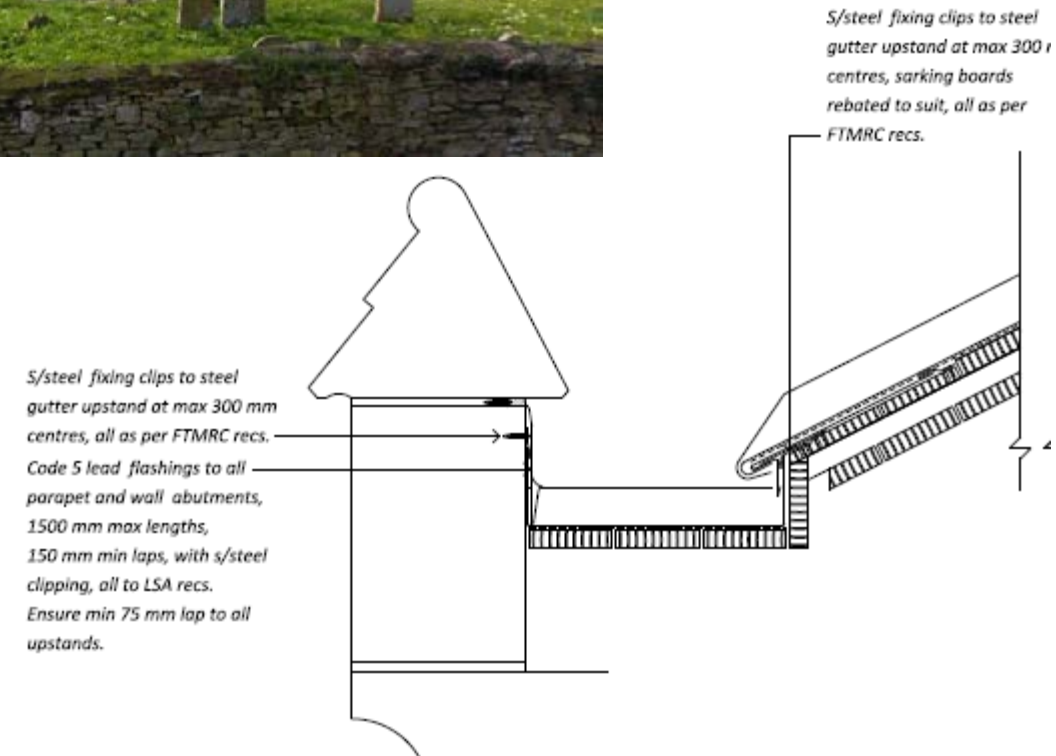
Download all forms & documents



Re-roofing in an alternative material: Applying for a Faculty

What does the DAC need to see?

- ✓ **Statement of Need:**
 - The reasons for the choice
 - Any precedence of theft
 - **Visibility** of the roof/s in question (use photos, Google Streetmap images etc)
- ✓ **Specification and Schedule of Works**
- ✓ **Drawings of the roof, as existing and proposed**



Re-roofing in an alternative material: Applying for a Faculty

What else?

- ✓ The **Planning permission** (or something in writing from LPA to say it isn't needed)
- ✓ **Consultation feedback** Historic England (if listed) and relevant bodies



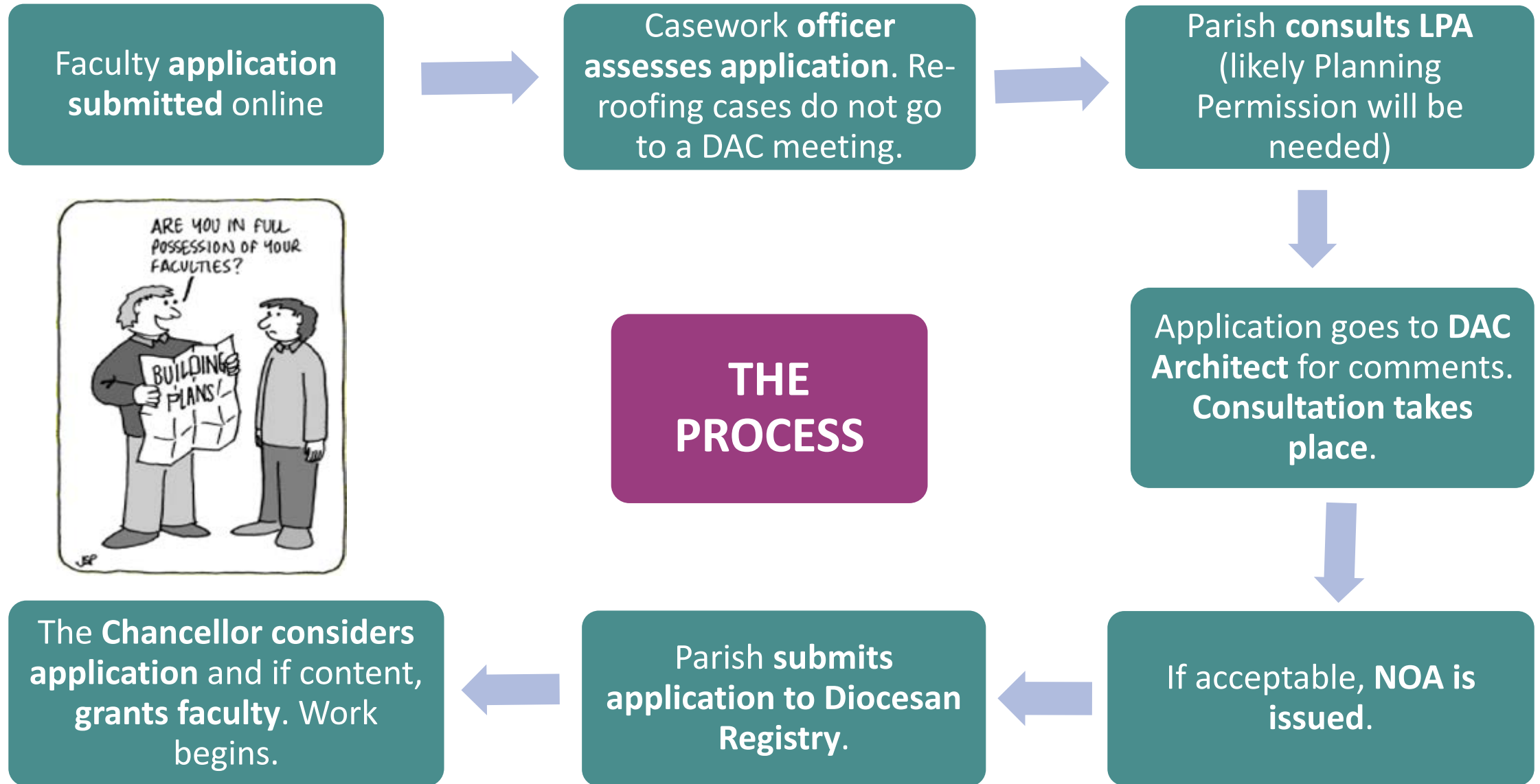
Historic England

Consultation- DAC consults on your behalf:

- Is the church Grade I or II* listed? Then Historic England must be consulted
- Medieval - 1700: SPAB
- 1700-1837: The Georgian Group
- 1837-1910: The Victorian Group



Re-roofing in an alternative material: Applying for a Faculty



Re-roofing in an alternative material following theft

Factors the DAC considers

Is there a
precedence
for theft?

Was a
modern
roof alarm
installed?

What is
the
visibility
of the
roof?

What is the
view of the
LPA,
Historic
England and
others?

What special
circumstances
are there?

Is there
any lead
or copper
remaining
on the
roof?

Each application is decided on a case-by-case basis
Every church is different



But...

- Generally a preference for **like-for-like replacement and installation a roof alarm.**

Why?

1. There is **nothing as good** lead for its application
 2. **Roof alarms** are proving themselves effective at **preventing successful thefts**
 3. Ecclesiastical will guarantee **100% pay-out** if a theft takes place **after installation of an accredited roof alarm**
- The DAC has a **presumption against pre-emptive replacement**

Grants for Roof Alarms

- **Local grants vary across Archdeaonries:**
 - **OHCT:** up to **50%** installation costs (up to **£2500** max)
 - **Archdeacon of Buckingham & Bucks Historic Churches Trust** each grant **£500** towards installations (max **£1000** available in grants)
 - **Berkshire Historic Churches Trust** will give up to **£1000**
- **AllChurches Trust** have grants of **£1000** available towards installations of roof alarms.



Grants for Re-roofing

- **National Churches Trust Cornerstone Grants**
£10k-£50k for projects costing £100k inc VAT
- **Churchcare/Wolfson Foundation**
Max £10,000. Need 50% funds secured
- **AllChurches Trust**
Small grants up to £15k, Large grants up to £100k
- **Garfield Weston Foundation**
Small and large grants, Need 50% of funds secured
- **Headley Trust**
Rural churches only, grants of £5k and £40k available



Further Funding Resources

Parish Resources PDF

www.parishresources.org.uk

Listed Places of Worship Grant Scheme

Both roofing and professional fees

Diocesan Christian Generous Giving Office:

Julie Jones on generosity@oxford.anglican.org
or telephone 01865 208288.

Charitable Grants for Churches

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Conservation, Preservation, Heritage & Restoration	P2 - 14
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The National Stewardship Team would like to thank and formally credit London Diocese, Lincoln Diocese and Worcester Diocese for the use of their excellent diocesan lists, which fed into both the template and content of this National Resource.

Last Updated February 2019

How else can we help?

NEW! Regular DAC Application Surgeries

- To discuss any issues with current projects
- To go through any issues with using the online faculty system with a team member

Held at Church House Oxford, Langford Locks, Kidlington OX5 1GF, on the following dates :

Weds 25th September- 1.30-3.30pm

Weds 23rd October- 9.30-11.30am

Please email

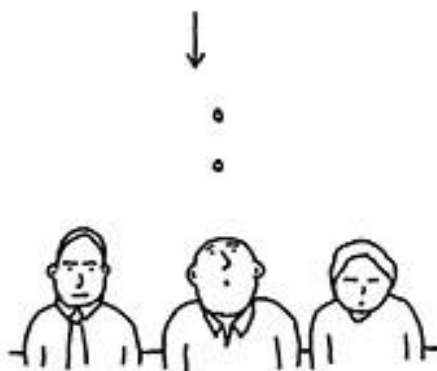
Sophie.Hammond@oxford.anglican.org to book an appointment giving a brief outline of your situation



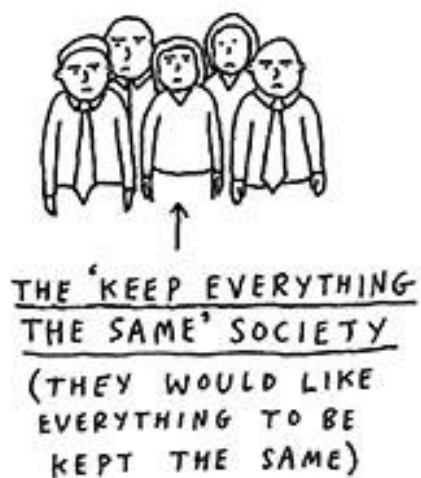
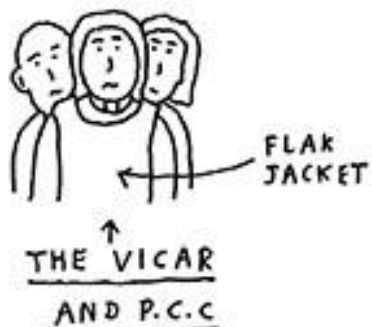
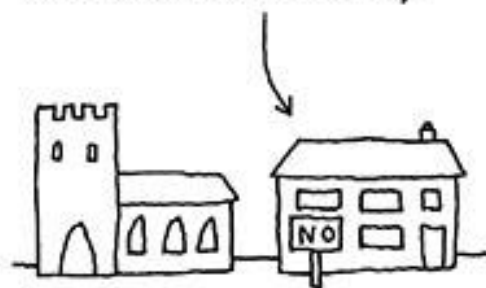
APPLYING FOR A FACULTY

THE PEOPLE INVOLVED

THE CONGREGATION
(HAVE BEEN DRIPPED-UPON
FOR SOME TIME NOW)



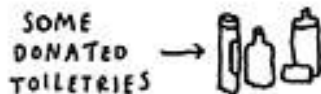
THE NEIGHBOURS
(ATTEND EVERY OTHER
CHRISTMAS.
VEHEMENTLY OPPOSED)



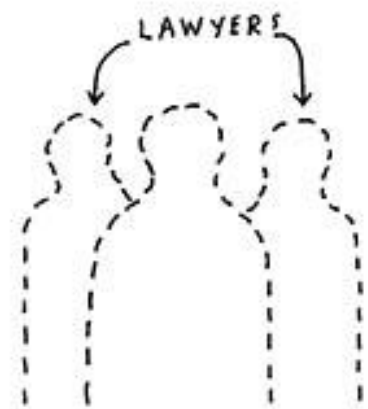
THE ARCHDEACON
(I CAN'T REMEMBER WHAT
THEY DO, BUT IT IS
TERRIBLY IMPORTANT)



THE FUNDRAISING
COMMITTEE
(MUST RAISE THE
MONEY USING
RESOURCES AVAILABLE)



EXPLANATION
A 'FACULTY' IS A
LICENCE REQUIRED
FOR ALL REPAIRS,
ALTERATIONS, OR
PLANS TO MOVE
ANYTHING A
COUPLE OF INCHES
FROM A TO B,
WITHIN
A CHURCH



THE DIOCESAN AUTHORITIES
(SHROUDED IN MYSTERY.
ALMOST CERTAINLY WEAR SHADES)

