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Return of Parish Finance January to December 2020

Return of Parish Finance		Parish Name:	If the form is NOT completed for the entire parish, please list below the churches included:	Parish Code (6 digits):	
	January to December 2020			Deanery:	
30 Are yo	our accounts Receipts and Payments [] OR	Accruals []? (indicate ONE)		Diocese:	

	RECEIPTS/INCOME	UNRESTRICTED (nearest £)	RESTRICTED (nearest £)		PAYMENTS/EXPENDITURE	UNRESTRICTED (nearest £)	RESTRICTED (nearest £)
	Voluntary giving				Costs of generating funds		
1	Planned giving			17	Costs of fundraising activities		
3	Collections at services				Church activities		
4	All other giving and voluntary receipts, including			18	Mission giving and donations		
	special appeals (recurring and one-off)						
6	Gift Aid recovered (planned giving and one-off			19	Diocesan parish share contribution		
	donations)			20	Salaries, wages and honoraria		
7	Legacies received (capital value)			21	Clergy and staff expenses		
8	Grants (include recurring and one-off)				Church expenses		
	Total voluntary giving	£	£	22	Mission and evangelism costs		
	Activities for generating funds				Church running expenses (including governance)		
9	Fundraising activities (gross proceeds)			1	Church utility bills		
	Income from investments			l .	Costs of trading		
10	Dividends, interest, income from property etc.				Major capital expenditure		
	Church activities				Major repairs to the church building		
11	Fees retained by PCC (weddings, funerals etc.)			28	Major repairs to church hall/other PCC property		
	, , , , , , , , , , , , , , , , , , , ,				including redecoration		
12	Trading activities (gross proceeds), NOT fundraising				New building work to the church, church hall, clergy		
					housing or other PCC property.		
	Other incoming resources				Other expenditure		
13	Other receipts/income not already listed			99	Other payments/expenditure not already listed		
	PLEASE NOTE BRIEF DETAILS IN BOX E				PLEASE NOTE BRIEF DETAILS IN BOX E		
	Totals (from Financial Statements)	Unrestricted	Restricted		Totals (from Financial Statements)	Unrestricted	Restricted
Α	RECEIPTS/INCOME	£	£	С	PAYMENTS/EXPENDITURE	£	£
В	COMBINED TOTAL	£		D	COMBINED TOTAL	£	
	PLANNED GIVERS AND LEGACIES				CASH AND INVESTMENT BALANCES	UNRESTRICTED	RESTRICTED
14	Number of planned givers			31	Cash and deposit balances as at 31/12/20		
16	Number of new legacies received in year			32	Investments as at 31/12/20		
	Please refer to the accompanying notes to help clarify what is	included in each		Name		Date	
	section. The item numbers refer to RPF notes, consistent with			sition		-	
	provided in <i>PCC Accountability</i> , 5th edn		Email or telep				
	Looking back across 2020, were there any exceptional	circumstances (oth	ner than COVID 19)	that	may have led to unusual figures? Please provide details	in this box.	

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prainting with gross annual income of over £250,000. Please indicate which basis of accounting has been used to report these figures by placing an X in the centre of one of the brackets [] 1 Planned giving [Combines] previous RPF 1 and 2] 3 Collections at services Money given regularly (e.g. weekly, monthly, quarterly) through a standing order or the parish giving scheme, by envelope or by cheque. Include gross amounts for money given through charity vouchers (e.g. CAF or Sovereign Giving) and payroll giving. Otherwise net amounts: report tax revoewerd esparately under Gifft Add at RPF 6 4 All other giving and voluntary receipts, including special appeals [Combines previous RPF 4 and 5] [Combines previous RPF 4 and 5] 6 Gift Aid recovered 6 Gift Aid recovered 6 Gift Aid recovered 7 Legacles received 7 Legacles revious RPF 8 and 8A] 8 Grants [Combines previous RPF 8 and 8A] These will be the totals of the figures reported in the six rows above should be recorded as income from investments. Should be recorded in the year(s) that it appears in the accounts. Any interest from legacy investments should be recorded as income from investments. A Money given in charter of the provision of the figures reported in the six rows above the control of the provision of the provisi	20	Descints and Dayments OR Assertals 2	Vous accounts and financial statements will have been prepared on one or other of these bases. Accounting is mandatory for			
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	14	Number of planned givers [Combines	Each planned giver should only be counted ONCE. If more than one person is associated with a planned giving scheme, only ONE			

	Number of new legacies received in year	A legacy should only be counted in the first	year that money from it is received. Each legacy should only be counted once	
17	Costs of fundraising activities	Costs of fundraising events, which have contributed to the monies received in RPF9 above. Also include fees paid to a professional fundraiser, the costs of a stewardship campaign and the costs of supporting regular giving e.g. envelopes		
18	Mission giving and donations	Donations to external missions and charitien not be included	es that come from the PCC's receipts. Collections that go directly to external charities should	
19	Diocesan parish share contribution	All payments made during the year, including arrears or prepayments	Accruals Accounts: Payment due for the year	
20	Salaries, wages and honoraria	Employments costs of assistant staff, youth where applicable	worker, verger, administrator, sexton, organist and choir etc. Include NI/Pension costs	
21	Clergy and staff expenses		ssistant staff: e.g. telephone, postage, stationery, travel costs, secretarial assistance, office lity. Include costs relating to clergy/staff housing paid by the PCC (including where applicable edecoration)	
22	Mission and evangelism costs	Costs of mission and evangelistic outreach,	including courses and activities, but excluding staff salaries	
23	Church running expenses [Combines previous RPF 23 and 26]	Insurance, routine maintenance, cleaning, church office costs, upkeep of services, organ tuning etc. Also include governance costs, e,g. fees for audit or independent examination.	Accruals Accounts: Where equipment, IT or other fixed asset costs have been capitalised, depreciation is included in church running expenses	
24	Church utility bills	Total costs of electricity, gas, oil, water etc		
25	Costs of trading	Include the cost of trading activities that ge	enerated the monies received in RPF 12	
28	Major repairs to the church building Major repairs to church hall/other PCC property New building work to the church, church hall, clergy housing or other PCC property.	Include repairs that are not routine and internal and external decoration New buildings, major alterations and extensions to church or other property, including professional fees	Accruals Accounts: Works intregral to the fabric or structure of consecrated church property may be expensed as incurred. Where works project costs have been otherwise capitalised, depreciation is expensed over their useful economic life	
99	Other payments/expenditure not already listed PLEASE NOTE BRIEF DETAILS IN BOX E	These may include monies to purchase of	Accruals Accounts: Proceeds from the sale or disposal of assets that have already been capitalised (property, investments, fixed assets etc.) should be noted where their book value has not been realised, i.e. where there has been a loss on disposal	
С	Payments/expenditure totals (from Financial Statements)	under the Receipts and Payments basis, th	ted under the numbered payments/expenditure headings above. For accounts prepared ey should equal the "Total Payments" figures reported in the financial statements for where part of total receipts for a parish with included churches)	
D	Combined Total	This will be the sum of the two totals report statements	ted in row C above. They will not usually be shown as a separate figure in the financial	
31	Cash and deposit balances as at 31/12/20	Total Restricted and Unrestricted balances as at 31/12/20 for all current and deposit accounts, plus cash in hand	Accruals Accounts: Adjust cash and deposit balances to account for (a) stock (net realisable value); (b) trade debtors and prepayments, and subtract (c) short-term liabilities, e.g trade creditors	

32	Total Restricted and Unrestricted balances as at 31/12/20 for all investment assets, including shares, bonds, CBF funds, CCLA and long-term interest-bearing accounts. These should, where possible, be reported at market value as at that date. Exclude investments held for Endowment Funds	
E	This box is to report (a) any exceptional circumstances (other than COVID 19) that may have led to unusual figures in this return; (b)detail of exceptional receipts/income from RPF 13; (b)detail of exceptional payments/expenditure from RPF 99	