

OXFORD DIOCESAN ADVISORY COMMITTEE FOR THE CARE OF CHURCHES

The next meeting of the Committee will take place virtually via ZOOM on Monday 13th September 2021 at 10am. The ZOOM link is as follows:

<https://zoom.us/j/96653693269?pwd=cUcwVXpVVzhqQ3lQnR0VGVoUWZZQT09>

Meeting ID: 966 5369 3269

Passcode: 840820

Liz Kitch

Senior Church Buildings Officer

AGENDA

In the absence of the Chair, Revd Derek Witchell, the meeting was chaired by the Vice Chair, Revd Canon Jeff West, with the exception of the item regarding Charlbury St Mary the Virgin, in which Revd Canon Jeff West declared an interest. Revd Canon David Tyler chaired this item.

- 1. Apologies:** The Revd Derek Witchell, Archdeacon of Oxford, Revd Chris Bull, Mr Bryan Martin
- 2. Minutes of the meeting held on 19th July 2021**
- 3. Declarations of interest**

Revd Canon Jeff West – Charlbury St Mary the Virgin
Archdeacon of Dorchester – Charlbury St Mary the Virgin
Mr Peter Preston – Banbury St Paul

- 4. Correspondence, policy and other matters for consideration**

Applications submitted to DAC since last DAC agenda:

July 2021 – total 206

| List B | Faculty DA | Faculty Minor | Faculty Major | Interim/variation/PP | Early stage Enq |
|--------|------------|---------------|---------------|----------------------|-----------------|
| 52 | 26 | 29 | 24 | 7 | 68 |

August 2021 – total 84

| List B | Faculty DA | Faculty Minor | Faculty Major | Interim/variation/PP | Early stage Enq |
|--------|------------|---------------|---------------|----------------------|-----------------|
| 30 | 8 | 12 | 6 | 3 | 25 |

Dates for DAC meetings 2023

The Senior Church Buildings Officer raised the question of whether the day or time of the Committee meetings should be altered from 2023 onwards and requested that members email their views on this to her.

5. Returning Casework

| Parish & Dedication | App no/ offline: | Archdeaconry | Listing | Private Petition? | Case type: | Case officer: |
|--|-----------------------------|---|----------|----------------------|--|---------------------------|
| EYNSHAM ST LEONARD | 2020-049548 | Dorchester | II* | NO | Extension | LK |
| On Heritage at risk register? | No | SoN to PDA? | | | | No |
| Scheduled Ancient Monument? | No | Memorials/ burials affected? (send guidance to parish and add public notice wording to OFS) | | | | Yes – spoil in churchyard |
| Major Parish Church? | No | Trees/roots affected? | | | | Yes |
| Bats affected? | No | Energy Audit suggested? | | | | Yes |
| Proposal: | | | | | | |
| Construction of a new church centre in the recently purchased car park adjoining the church site. To connect to the church via the mid 20th Century organ chamber. Reorientation of church interior and enclosure of chancel to provide a creche. New heating. | | | | | | |
| Significance of fabric affected: | Date Submitted to DAC: | | Visited: | | Report: | |
| moderate | Nov 19, Apr 2021 | | 9.12.19 | | 13.3.20 | |
| Statutory Consultees: | | Project architect/ professionals involved: | | | Reviewing DAC members: | |
| Historic England | YES | MEB | | | Jeff West, Julian Munby, Helen Ensor, Abigail Lloyd, Bryan Martin, David Tyler | |
| CBC | YES | | | | | |
| SPAB | YES | | | | | |
| Victorian Society | NO | | | | | |
| Georgian Group | NO | | | | | |
| AMS | NO | | | | | |
| 20 th Century Society | YES | | | | | |
| LPA (PP) | YES | | | | | |

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| LPA (Rule 4.5) | YES | | |
| BIOS | NO | | |
| MBS | NO | | |
| Natural England | NO | | |
| Is Rule 9.6 applicable? | NO | | |
| Is Rule 9.9 applicable? | YES | | |
| Timeline: | | | |
| Jan 2020 – DAC supportive of the principle, encouraged consideration of church interior spaces | | | |
| 7.4.21 – LK zoom discussion with parish. | | | |
| May 2021 – DAC gave comments on scale and form and use of church interior | | | |
| 16.6.21 LK and DT attend zoom meeting with parish to discuss next steps ahead of further site visit | | | |
| 26.7.21 MEB revise sketch and do spatial analysis in response to April 21 round 3 consultation responses. | | | |
| Aug 21 – DAC, LPA, HE and CBC attend site visit | | | |
| September 2021: | | | |
| SCBO to give verbal summary of the visit, for discussion. | | | |

| Parish & Dedication | App no/ offline: | Archdeaconry | Listing | Private Petition | Case type: | Case officer: |
|--|-----------------------------|---|----------|---------------------|-------------|---------------|
| Banbury, St Paul | 2021-064459 | Dorchester | Unlisted | No | Development | JS |
| On Heritage at risk register? | No | SoN to PDA? | | | | No |
| Scheduled Ancient Monument? | No | Memorials/ burials affected? (send guidance to parish and add public notice wording to OFS) | | | | No |
| Major Parish Church? | No | Trees/roots affected? | | | | No |
| Bats affected? | | Energy Audit suggested? | | | | Yes |
| Proposal: | | | | | | |
| Reordering of the church and redevelopment of the church hall to include replacement of south porch with extension to connect church to new church hall facility | | | | | | |

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|----------------------------------|---|--|---|
| Significance of fabric affected: | Date Submitted to DAC: | Visited: | Report: |
| Low-moderate | 2013 – original application 2020 – current application | LK&JS – 05.05.21 Delegation – 18.08.21 | Yes |
| Statutory Consultees: | | Project architect/ professionals involved: | Reviewing DAC members: |
| Historic England | No | Jeremy Bell, JBKS | Abigail Lloyd James Mackintosh Rev Canon Jeff West Rev Canon David Tyler |
| CBC | No | | |
| SPAB | No | | |
| Victorian Society | Yes | | |
| Georgian Group | No | | |
| AMS | No | | |
| 20 th Century Society | No | | |
| LPA (PP) | Yes | | |
| LPA (Sch 2) | No | | |
| BIOS | No | | |
| MBS | No | | |
| Natural England | No | | |
| Is Rule 9.6 applicable? NO | | | |
| Is Rule 9.9 applicable? NO | | | |

TIMELINE

11.13 – first approach from parish re redevelopment of church hall and extension to church
03.04.14 – DAC site visit – JW and SH
18.06.15 – planning application submitted
03.07.15 – Delegation site visit following receipt of revised proposals and statements – JF, JW, DC, SH
20.07.15 – Recommend NOA issued with the following provisos

1. This notification refers to the plans in outline only
2. Detailed specifications and construction drawings are to be submitted to the DAC for approval in due course
3. That a photographic record and measured drawings are made of the part(s) of the church affected by the work before the work begins and copies deposited with the DAC and the County Archives

11.11.15 – planning consent refused
12.08.16 – planning consent granted on appeal
24.05.19 – Site visit by LK, parish confirm planning to be renewed
10.09.19 – Planning consent for 2015 design renewed
16.12.20 – DAC process restarted as NOA expired
05.05.21 – DAC officers visit – LK and JS
18.08.21 – Delegation site visit – JW, AL, DT, LK, JS

July 2015 minute:

The committee noted and endorsed the report of the delegation. It was agreed that the font should be placed somewhere that was above all liturgically appropriate, in order to encourage its use. The committee considered that in this case the east end of the nave would be appropriate. More research was encouraged into the history and significance of the organ, and the organ advisers should be consulted as a matter of priority. Subject to these comments the committee agreed to recommend the works in principle.

September 2021 minute:

- The DAC recommends that consideration is given to starting over with a clean slate starting with a realistic assessment of the available resources.
- The parish is encouraged to evaluate realistically whether the current proposals will meet their need now and into the future this could include considering whether it would be best to relocate to a new site.
- A space use analysis of both sites should be carried out to help to better understand how the existing spaces are used, what is needed for the future, to what extent the existing buildings can be used to meet these needs and how these spaces should be integrated.
- The parish is encouraged to approach the Buildings and Glebe department to discuss options for the St Paul's Centre in Prescott Avenue.
- For the project to be viable, it is important to regain momentum and generate renewed enthusiasm amongst members of the congregation and local community. Phasing the project to allow physical progress to be seen would be a positive step.

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|--|-----------------------------|---|----------|---------------------|------------|---------------|
| Parish & Dedication | App no/ offline: | Archdeaconry | Listing | Private Petition | Case type: | Case officer: |
| Akeley St James (Demolished 1979) | 2020-053420 | Buckingham | Unlisted | NO | Liturgical | SH, CT and JS |
| On Heritage at risk register? | No | Statement of Need to Parish Development Adviser? | | No | | |
| Scheduled Ancient Monument? | No | Memorials/ burials affected? (send guidance to parish and add public notice wording to OFS) | | No | | |
| Major Parish Church? | No | Trees/roots affected? | | No | | |
| Bats affected? | No | Energy Audit suggested? | | Not relevant to app | | |
| Proposal: | | | | | | |
| Creation of churchyard structure for gathering and worship on site of former chancel; associated landscaping | | | | | | |
| Significance of fabric affected: | Date Submitted to DAC: | Visited: | | Report: | | |

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|---|-----------------------------------|---|---|
| Moderate (footings of original church- likely medieval) | June 2019 Resubmitted May 2020 | Pre-app: May 2018 Delegation: August 2021 | No- Pre app advice emailed No |
| Statutory Consultees: | | Project architect/ professionals involved: | Reviewing DAC members: |
| Historic England | NO | Whitworth Architects, Bury St Edmund (drawings by Mark Cleveland). mcleveland@whitworth.co.uk | Julian Munby Peter Preston Archdeacon of Buckingham |
| CBC | NO | | |
| SPAB | NO | | |
| Victorian Society | NO | | |
| Georgian Group | NO | | |
| AMS | NO | | |
| 20 th Century Society | NO | | |
| LPA (PP) | YES | | |
| LPA (Sch 2) | NO | | |
| BIOS | NO | | |
| MBS | NO | | |
| Natural England | NO | | |
| Is Rule 9.6 applicable? | NO | | |
| Is Rule 9.9 applicable? | NO | | |

Nov 2019 Minute:

The rebuilt Victorian church at Akeley was, sadly, demolished in 1979 owing to structural defects, a course of action which had strong pastoral ramifications which continue to be felt. The churchyard with graves and foundations of the church remaining, is in the centre of the village but without any spiritual focal point, is a void. The DAC has been aware for some time of the Parish's aspirations to create a structure in which small-scale worship and events can take place, to replace the spiritual focus lost with the demolition, and plans have been drawn up for a diminutive timber framed and glazed structure which will be situated in the chancel footprint of the old church. The timber framed and partially glazed inner walls would be surrounded by a colonnade of timber posts bearing the roof, which could be in clay tiles, though the PCC has expressed an openness to other materials, such as slate or shingles. Associated landscaping comprising planting schemes and cruciform paths with some benches, all designed to encourage outdoor contemplation and reflection, is also proposed.

Initially polycarbonate coloured glazing panels had been proposed for the inner wall but the ACBO explained to the parish that, as an inferior material, it would age poorly and become opaque over time. The committee agreed that coloured toughened glass (or even double glazing with coloured transfer sheets) would be infinitely preferable. The DAC commented that careful consideration would need to be given to both wind-bracing, and the roofing material since the weight of clay tiles could be an issue. Finally, the committee suggested that as the soil quality may struggle to sustain planting owing to the quantity of rubble therein, raised beds might be a more sensible solution than ground beds. The committee also discouraged the planting of trees as there was a concern that when mature they might disturb archaeology and that they would present a maintenance burden in preventing them from becoming too big.

The DAC was very supportive of this commendable application and was content to delegate the agreement of construction details to a subcommittee, at which point a recommend NOA could be issued without needing to return to the full committee. The Local Planning Authority is to be consulted.

September 2020 minute:

As before, the DAC committee is supportive of the principle of the proposals – the structure will help to provide a focal point for the new landscaping proposals; a shelter and place of contemplation for those tending to graves in the churchyard; and bring attention to the presence of the church congregation in the village. It was noted that there is a very good relationship between the church and the community in Akeley, which we hope this project would only help to encourage.

However, beyond this level of agreement in principle, the committee continues to run up against the uncertainty about what / who / when the structure is for, which makes it difficult to determine whether the current proposals represent the best way of achieving this. There was also a question whether, if the community and church relationship continues to expand, something more substantial would be desirable in the future.

A number of queries with regards to the design of the building were raised in the meeting, such as how the structure will avoid birds striking the glazing, condensation occurring on the glass, damage due to vandalism, becoming too hot in summer and too cold in winter without heating; whether lighting would be required and the whether the amount of glazing poses an unacceptable maintenance liability on the parish etc. It was also not clear where the structure would sit liturgically – whether it would become a chapel of ease for example. It is believed that the Bishop would be able to issue a letter to allow for the structure to be used for certain worship purposes if that would be desired in the future.

The layout and plans for the planting and pathways from the entrance and through the nave area were considered acceptable, subject to construction details being agreed in due course.

It is believed that the heart of the proposal from the Parish is for a structure which will act as a shelter in the churchyard. It seems unfortunate that the pursuit of planning permission from the local authority who asked for a more exceptional design has steered the Parish down a route which is starting to move away from this initial goal, towards something more substantial. The committee therefore suggested that a dialogue with the local authority is set up in order to discuss where there may be flexibility in the approach they have approved.

The DAC resolved to support the application in principle and defer to a subcommittee (Julian and Derek) to resolve the two main questions in order to get to the Notification of Advice stage:

What/who/when is the structure for?

How is that to be best achieved?

September 2021 minute:

The DAC remain supportive of the principle of the proposals and are pleased to see the parish pressing forward with an ambitious plan to meet the need for a spiritual centre in the village. It is clear that the wider community are supportive of the proposals and interested in having a role in their realisation. The subcommittee were impressed by the presentation from the capable and enthusiastic project team at the delegation site visit. It is encouraging to see the suggestions made at the visit taken on board by the team. Specifically, the proposal to increase the size of the proposed structure and to introduce low stone walls as modesty screens as well as appointment of a Mechanical and Electrical consultant were all felt to be positive steps in the right direction. The parish are encouraged to consider what furnishings/fittings they will need

such as an altar, a font (where is the original font?), storage, chairs etc and how these will fit withing the proposed structure.

6. Pre – application or technical site visits by officers to note (20.07.21 – 02.09.21)

- 20.07.21 Charlbury St Mary the Virgin – New Facilities (JS)
- 28.07.21 Marlow All Saints – Pews to chairs project (SH)
- 03.08.21 Sparsholt – New facilities (LK)
- 05.08.21 Black Bourton – WC & Kitchen (SH)
- 05.08.21 South Leigh – WC & Kitchen (LK)
- 10.08.21 Long Wittenham – Pew removal (JS)
- 12.08.21 Shabbington – Reordering (SH)
- 12.08.21 Winkfield – Removal of telecoms equipment (LK)
- 12.08.21 Adderbury – New heating (JS)
- 16.08.21 Akeley – Rebuild Chapel (JS)
- 17.08.21 Eynsham – New church centre interior (LK)
- 18.08.21 Banbury St Paul – Extension & Reordering (JS & LK)
- 19.08.21 Chenies, Flaunden & Latimer – New facilities, tiles & damp issues (SH)
- 19.08.21 Mentmore – new facilities and reordering (LK)
- 26.08.21 Speen St Mary the Virgin – Lighting, wall paintings and garden of remembrance (SH)
- 31.08.21 Fawley St Mary the Virgin – Reordering & new facilities (AF & LK)
- 01.09.21 Shutford St Martin – Interment of ashes area (LK)

7. New cases

| Parish & Dedication | App no/ offline: | Archdeaconry | Listing | Private Petition? | Case type: | Case officer: |
|---|-----------------------------|---|---------|----------------------|-------------|---------------|
| Marlow: All Saints | 2021-064149 | Buckingham | II* | no | Development | SH |
| On Heritage at risk register? | No | SoN to PDA? | | | | No |
| Scheduled Ancient Monument? | No | Memorials/ burials affected? (send guidance to parish and add public notice wording to OFS) | | | | No |
| Major Parish Church? | No | Trees/roots affected? | | | | No |
| Bats affected? | No | Energy Audit suggested? | | | | No |
| Are they in vacancy/about to have one coming up? Check with Archdeacon | No | | | | | |

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|--|----------------------------|--|-----------------------------|
| Any pastoral reorganisation coming up? Check with Pastoral Sec | No | | |
| Have they got and provided a Mission Action Plan? | Yes | | |
| Do they explain the role of the church within the benefice? | Yes | | |
| MP and Finance dashboards consulted - notes | Yes- finances are in order | | |
| Proposal: | | | |
| <p>Removal of the 47x 1967 oak pews from building and replacing with 338x ICON 40 chairs, in a light oak finish. The removal is proposed to be carried out in two phases: Phase 1: North and South aisles (remove 19 pews and replace with 128 chairs), Phase 2: Nave (remove 28 pews and replace with 210 chairs) 10% of chairs to have arms.</p> <p>Associated removal of one pew frontal from North aisle in Phase 1 and two frontals from nave in Phase 2.</p> <p>Disposal of Prayer Chapel (North Aisle) Altar by donation or burning (frontal to be retained).</p> <p>Associated removal of kneelers and pew runners. Kneelers to be offered to congregation first so that donors can reclaim them.</p> <p>Creation of commemorative pew end featuring family pew plaques (A board to be mounted on the wall of the Narthex outside the Upper Room.)</p> | | | |
| Significance of fabric affected: | Date Submitted to DAC: | Visited: | Report: |
| Low/Moderate | Jul 2021 | Jul 2021 | Sep 2021 |
| Statutory Consultees: | | Project architect/ professionals involved: | Reviewing DAC members: |
| Historic England | Yes | None | Derek Witchell Jeff West |
| CBC | Yes | | |
| SPAB | No | | |
| Victorian Society | No | | |
| Georgian Group | No | | |
| AMS | No | | |
| 20 th Century Society | Yes | | |
| LPA (PP) | No | | |
| LPA (Sch 2) | Yes | | |
| BIOS | No | | |
| MBS | No | | |

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| Natural England | No | |
| Is Rule 9.6 applicable? | NO | |
| Is Rule 9.9 applicable? | YES | |

Context

The current pews were installed by subscription from 1967 through to the early 70s, replacing wooden chairs which had been *in situ* since before the 1920s. Six of these chairs are proposed to be kept for posterity. The pews, with oak ends, seats and top rails, and veneered back panels, were designed by William West of High Wycombe, though no more is known about him.

The church holds several regular events and services each week, for which some (or many) pews are required to be moved to cater for greater flexibility of use, and free up space. These include the thriving weekly Teeny Saints pre-school group in the north aisle, choir practice in the south aisle, the contemporary Sunday service which attracts 100+ congregants regularly, and other events, such as Alpha courses and exhibitions. The presence of pews is largely at odds with the worship style of this church, and, as well as the difficulty of moving unused pews, the need to store them elsewhere in the church also takes up space, further limiting the use of the nave and aisles.

A DAC delegation visited in July and considered that a sufficiently robust case has been made for the phased, total removal of the pews. The precedence of chairs also weighs in the parish’s favour. Because of the level of activity going on in the church, it has a somewhat cluttered feel and appearance, since there are almost always unused pews being stored somewhere or other. The clearance of the pews and comparatively easy and compact storage of stacking wooden, metal-framed chairs, will help to rationalise and enhance the dignity of the space. The delegation was able to see the proposed chairs (which will match some the parish already has) and considered them to be attractive, practical, and good quality.

The pews would be found new homes by sale or recycling, and the kneelers will be offered to the congregation (should any donors/family of donors want theirs back) in the first instance. Remaining kneelers will be offered to other churches or sent for reclamation of materials or disposal.

The delegation also viewed the early 20th century altar proposed for disposal by donation to another church or by burning (under Canon Law), and considered it to be solidly built but unremarkable. As it is sitting redundant behind the modern altar at the east end of the north aisle and does not match any of the other sacramental furniture there, the delegation considered its disposal to be acceptable. The retention of a pew end with the remaining donor plaques on it, mounted on the narthex wall for posterity is a nice idea, though the parish may wish to consider some accompanying contextual interpretation.

Points for Consideration:

- The acceptability of the proposed total removal of the pews and associated frontals in two phases, given their limited significance and the precedent for chairs
- The replacement ICON 40 chairs, in a light oak finish
- The method for disposal of the redundant former Prayer Chapel altar, which is so far unconfirmed
- The acceptability of the design for the commemorative pew end with donor plaques and its proposed location in the narthex

RECOMMENDATION:

The CBO recommends that the DAC issues a “recommend” Notification of Advice, subject to the comments of the relevant amenity societies, and subject to a photographic record being made of the items for disposal.

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| Parish & Dedication | App no/ offline: | Archdeaconry | Listing | Private Petition? | Case type: | Case officer: |
| Charlbury, St Mary the Virgin | 2021-061075 | Dorchester | I | No | New facilities | JS |
| On Heritage at risk register? | No | SoN to PDA? | | | | No |
| Scheduled Ancient Monument? | No | Memorials/ burials affected? (send guidance to parish and add public notice wording to OFS) | | | | No |
| Major Parish Church? | No | Trees/roots affected? | | | | No |
| Bats affected? | No | Energy Audit suggested? | | | | No |
| Proposal: | | | | | | |
| Conversion of existing kitchen to disabled toilet, Provide new kitchen in a pod in north aisle | | | | | | |
| Significance of fabric affected: | Date Submitted to DAC: | | Visited: | | Report: | |
| Moderate | 26.04.21 | | 20.07.21 | | Yes | |
| Statutory Consultees: | | Project architect/ professionals involved: | | | Reviewing DAC members: | |
| Historic England | Yes | Pendery Architecture | | | Helen Ensor | |
| CBC | Yes | | | | | |
| SPAB | Yes | | | | | |
| Victorian Society | Yes | | | | | |
| Georgian Group | No | | | | | |
| AMS | No | | | | | |
| 20 th Century Society | No | | | | | |
| LPA (PP) | No | | | | | |
| LPA (Sch 2) | Yes | | | | | |
| BIOS | No | | | | | |
| MBS | No | | | | | |

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|---|-----|--|
| Natural England | No | |
| Is Rule 9.6 applicable? | NO | |
| Is Rule 9.9 applicable? | YES | |
| <p>September 2021 minute:</p> <p>The committee resolved to issue a <i>Recommend</i> Notification of Advice subject to the following provisos:</p> <ul style="list-style-type: none"> • A watching brief to be provided for investigation and recording any buried archaeology revealed during the excavation of the new foul drainage. The advice of the Diocesan Archaeological Adviser should be observed with regard to the discovery of human remains and significant archaeological deposits. No spoil is to leave the churchyard and any chanel must be reburied with due reverence. • Details of disposal of the altar frontals chest and any altar frontals to be provided prior determination of the application. A separate faculty is required for provision of any new altar frontals. • Resolution of details to be delegated to a DAC subcommittee. • That the guidelines on electrical installations at https://www.oxford.anglican.org/wp-content/uploads/2018/05/Electrical-guidelines-DAC-guidance-note-April-2018.pdf are followed. • That any fixings are non-ferrous and are made into mortar joints or into plain plaster. • The PCC should be aware that it may have responsibilities for health and safety during these works under the Construction Design Management Regulations 2015. Further information and guidance can be found here: https://www.churchofengland.org/sites/default/files/2018-11/CCB_CDM-Regulations-2015_Sep-2016.pdf | | |

| Parish & Dedication | App no/ offline: | Archdeaconry | Listing | Private Petition? | Case type: | Case officer: |
|--|-----------------------------|---|------------------------------------|----------------------|-------------|-------------------------------------|
| Fawley St Mary the Virgin | 2021-064782 | Buckingham | II* | No | Re-ordering | LK, AF shadowing |
| On Heritage at risk register? | No | SoN to PDA? | | | | Put parish in touch with GL 22.3.21 |
| Scheduled Ancient Monument? | No | Memorials/ burials affected? (send guidance to parish and add public notice wording to OFS) | | | | TBC |
| Major Parish Church? | No | Trees/roots affected? | | | | TBC |
| Bats affected? | No | Energy Audit suggested? | | | | Yes – carried out July 2021 |
| Proposal: | | | | | | |
| Reordering of the church interior to provide kitchenette and toilet facilities, renewed heating system and flexible space. | | | | | | |
| Significance of fabric affected: | Key dates: | | | | | |
| Moderate | 3 rd Feb 21 | | Initial contact from parish to DAC | | | |

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|---|-------------------------|--|---------------------------------|
| | 22 nd Mar 21 | LK and AF meet with parish via zoom – pre application advice | |
| | 28 th Apr 21 | LK and AF visit church – pre application advice | |
| | 2 nd Aug 21 | Architect sends 1 st round submission docs to LK | |
| | 4 th Aug 21 | CJ sends 1 st round consultation request to CBC, HE, VS, GG | |
| | 27 th Aug 21 | LK sends 1 st round consultation request to LPA | |
| | 31 st Aug 21 | Delegation site visit attended by Abigail Lloyd and James Mackintosh (DAC) and CBC | |
| Statutory Consultees: | | Project architect/ professionals involved: | Reviewing DAC members: |
| Historic England | YES | David Spragg Acanthus Clews | Abigail Lloyd, James Mackintosh |
| CBC | YES | | |
| SPAB | NO | | |
| Victorian Society | YES | | |
| Georgian Group | YES | | |
| AMS | NO | | |
| 20 th Century Society | NO | | |
| LPA (PP) | NO | | |
| LPA (Sch 2) | YES | | |
| BIOS | YES | | |
| MBS | NO | | |
| Natural England | NO | | |
| Is Rule 9.6 applicable? | | NO | |
| Is Rule 9.9 applicable? | | YES | |
| September 2021 minute: | | | |
| The DAC resolved to endorse the draft report, supporting the proposals within the north transept and vestry, west end alterations to the screen, disposal of the organ, relocation of font and disposal of a small number of pews. The DAC resolved that there was insufficient justification for the removal of a greater number of pews and that the children’s pew should be retained. | | | |

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|-----------------------------|------------------------------------|------------|---|-----------------|-----------------|--------------------------|---------------------|
| 2021-061423 | Long Wittenham, St Mary the Virgin | Dorchester | I | Rule 9.9: No | Rule 9.6: No | Case type: Liturgical | Case officer: JS |
|-----------------------------|------------------------------------|------------|---|-----------------|-----------------|--------------------------|---------------------|

Removal of two pews at east end and one pew at west end of nave and making good of pew platforms with red and black tiles

| | | | |
|--|------------------------------|--|-------------------------------------|
| Submission documents: Statement of Significance and Need Architect's plans and photographs | Consultees: | Project architect: Christian Randall | Times on agenda: 1st |
| DAC members/advisors: Abigail Lloyd Jeff West | Submitted to DAC: Sep '21 | Visited: August 2021 | Report: Yes |
| On Heritage at Risk Register: No | Major Parish Church: No | Significance of fabric affected: Moderate | Memorials / burials affected: No |

September 2021 minute:

The committee resolved to issue a *Recommend* Notification of Advice subject to the following provisos:

- The diocesan archaeological adviser is to be notified of any buried archaeology revealed when the area of pew platform is excavated to form the new tiled floor. An allowance should be made in the contract for archaeological investigation and recording as required.
- The advice of the DAC is to be sought if it is found that the medieval tiles continue under the areas of the existing pew platforms which are being removed.
- Given the presence of pre-19thC pews in the nave, any future requests for pew removal will need to be considered on a case-by-case basis.
- The DAC recommends that the parish consider replacing the folding chairs with a more appropriate lightweight wooden stacking chair in accordance with CBC guidance when funds are available.

| Parish & Dedication | App no/ offline: | Archdeaconry | Listing | Private Petition? | Case type: | Case officer: |
|-------------------------------|-----------------------------|---|---------|----------------------|-------------|---|
| Shenley St Mary | 2021-062455 | Bucks | I | No | Re-ordering | LK |
| On Heritage at risk register? | No | SoN to PDA? | | | | Yes |
| Scheduled Ancient Monument? | No | Memorials/ burials affected? (send guidance to parish and add public notice wording to OFS) | | | | YES – pulpit in memorial – heirs at law letter sent 21.6.21 |
| Major Parish Church? | NO | Trees/roots affected? | | | | TBD |
| Bats affected? | TBD | Energy Audit suggested? | | | | Yes – done Apr21 |

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| Are they in vacancy/about to have one coming up? Check with Archdeacon | No – vicar has been in post around 4 years, likely to be at least another 4 years as they have a curate starting summer 2021. | | |
| Any pastoral reorganisation coming up? Check with Pastoral Sec | No | | |
| Have they got and provided a Mission Action Plan? | Yes, they have engaged with Gill Lovell (PDA) and produced a vision statement 2019. | | |
| Do they explain the role of the church within the benefice? | Yes | | |
| MP and Finance dashboards consulted - notes | In progress | | |
| Proposal: | | | |
| Extensive Reordering including removal of all pews, new porch doors, removal of chancel furniture, relocation of rood screen, additional WC, new heating and AV systems. | | | |
| Significance of fabric affected: | Date Submitted to DAC: | Visited: | Report: |
| High | May 2021 | June 2021 | Sep 2021 (placed on next DAC agenda after SoS received) |
| Statutory Consultees: | | Project architect/ professionals involved: | Reviewing DAC members: |
| Historic England | YES | Robert Grindley | Abigail Lloyd, Julian Munby, Peter Preston |
| CBC | YES | | |
| SPAB | YES | | |
| Victorian Society | YES | | |
| Georgian Group | | | |
| AMS | | | |
| 20 th Century Society | | | |
| LPA (PP) | YES | | |
| LPA (Sch 2) | YES | | |
| BIOS | | | |
| MBS | | | |
| Natural England | | | |
| Is Rule 9.6 applicable? | NO | | |
| Is Rule 9.9 applicable? | YES | | |

September 2021 minute:

The DAC resolved to endorse the draft report with revisions. The principle of the pew removal, seating introduction, porch alterations, heating and AV systems, alteration to north transept, lady chapel and servery were all supported. It was felt there was insufficient justification for the proposals affecting the chancel furniture and insufficient understanding of the historical and theological significance of the chancel for decisions to be made on these elements of the scheme.

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|---|-------------------------|--|-----|---|-----------------|-------------------------------------|---------------------|
| 2021-058079 | Shabbington: St Mary | Buckingham | II* | Rule 9.9: No | Rule 9.6: No | Case type: Development | Case officer: SH |
| Removal of 12 pews and replacement with chairs; associated storage furniture | | | | | | | |
| Submission documents: Statement of Significance and Need Architect's plans and photographs | | Consultees: Historic England SPAB The Victorian Society Church Buildings Council | | Project architect: Christian Randall | | Times on agenda: 1st | |
| DAC members/advisors: Abigail Lloyd Derek Witchell | | Submitted to DAC: August 2021 | | Visited: August 2021 | | Report: No | |
| On Heritage at Risk Register: No | | Major Parish Church: No | | Significance of fabric affected: Moderate | | Memorials / burials affected: No | |
| <p>Context</p> <p>This application is part of a broader scheme to overhaul the heating, following the current high-level radiant heaters being condemned, and to carry out floor repairs, whilst lowering the existing Nave pew platforms and improving ventilation, since the church suffers from damp. The heating and floor works are being dealt with by sub-committee, so it isn't intended to discuss these aspects of the project beyond their effect on the partial pew removal and replacement furniture, for which the whole committee's feedback is sought. The PCC proposes to remove all but eight pews, leaving the remainder in the east end of the nave. These would be unfixed, but will have modern tubular pew heaters attached to them, which could each be plugged into floor-mounted sockets, and moved as and when necessary.</p> <p>The church, which has a raised west end dais and WC/kitchenette installed ten years ago in the tower, is fairly small and narrow, consisting of chancel, nave and west tower. Yet it is the largest public building in the village (The village "Hut" is essentially just that, and so can only offer limited community use). As well as the traditional services, two weekly cafes were set up pre-COVID-19, and are being re-established. There has been an influx of younger families to the village, but currently there isn't a parents and toddlers group, and there has been an expression of interest from local parents in setting one up in the church. It is considered that the proposed form of heating -electric wall panel heaters mounted at low level with supplementary pew heaters and a curtain heater</p> | | | | | | | |

above the north door- will be sufficient for the uses the church is planning, but will obviate the ability to store spare pews against the walls of the church at the west end.

The delegation was of the view that the Victorian pitch pine pews have limited significance, which lies more in their local historic connection, being designed by a previous curate, Arthur Bros, and built by a local firm, Brazells, in 1877. Thirteen are fixed on a raised platform either side of the aisle and seven are already free-standing. One of these has been shortened. While the delegation had some initial concerns about the loss of the pews to the chancel, it was clear that the current pews freestanding and currently look quite cluttered with the chairs arranged in an *ad hoc* fashion. The Theo chorus chair is proposed to replace the pews, though the exact number and finish is yet to be finalised, to be agreed by the subcommittee. The delegation recommended that a finish sympathetic to the tones of the existing woodwork in the church would be suitable. It was understood that, when not in use, the chairs are proposed to be stacked behind the arch in the chancel. While there is space behind the chancel arch which is not visible from the nave, this proposal could make the chancel into a storage area, which would be best avoided.

Concerning storage, a shallow cupboard is proposed to be installed on south wall at the west end to replace the book storage currently provided by the shelves built into the backs of the two westernmost pews. But the delegation urged the parish to have a storage audit of everything that currently needs to be stored, and to provide even more storage than is currently need. This will stand them in good stead if the use of the church is to grow in the way it is anticipated, particularly with catering for children more, since things like toddler groups require a deal of equipment.

It had initially been proposed by the parish to curtain off the chancel so that when the church is being used for community events, the most sacred part of the building is screened off. The delegation felt that this was unnecessary and a shame, and furthermore, the presence of four wall monuments mounted above the chancel arch render the installation of a curtail pole virtually impossible, and highly inadvisable, particularly since part of the pediment on the southernmost memorial fell spontaneously fairly recently. The delegation recommended that this, together with a box tomb in parlous condition in the churchyard, needs investigation and conservation.

Points for consideration

- The limited significance of the pews proposed for removal
- If removal is considered acceptable, whether the committee would prefer a) to issue a proviso that the church architect supervise the disposal of the 12 pews in poorest condition, or b) for disposal to be conditional upon the sub-committee supervising agreement for disposal of the 12 worst pews.
- The suitability of the replacement chairs
- The provision for storage furniture, and whether augmentation of these proposals can be dealt with by subcommittee.

Recommendation

The CBO recommends that the committee issues a "Recommend" NOA, subject to the comments of the amenity societies, and subject to provisos relating to the overseeing of the choice of the 12 worst pews, plus details of any additional storage furniture being agreed with the subcommittee.

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|--|------------------------------|--|-------------------------------------|-----------------|-----------------|--------------------------|---------------------|
| 2021-064973 | Wokingham, St Paul | Berkshire | II* | Rule 9.9: No | Rule 9.6: No | Case type: Liturgical | Case officer: JS |
| Commissioning and installation of a new icon in the church | | | | | | | |
| Submission documents: Report with background information, artist's details and examples of artist's work | Consultees: | Project architect: Not applicable | Times on agenda: 1st | | | | |
| DAC members/advisors: Archdeacon of Berkshire Julian Munby Rev Canon Peter Groves | Submitted to DAC: Sep '21 | Visited: No | Report: No | | | | |
| On Heritage at Risk Register: No | Major Parish Church: No | Significance of fabric affected: Not applicable | Memorials / burials affected: No | | | | |
| September 2021 minute: The committee resolved to issue a <i>Recommend</i> Notification of Advice for the commissioning and installation of a new icon at the church. | | | | | | | |

| Parish & Dedication | App no/ offline: | Archdeaconry | Listing | Private Petition? | Case type: | Case officer: |
|---|-----------------------------|---|---------|----------------------|------------|---------------|
| Watlington, St Leonard | 2021-062334 | Dorchester | II* | No | Reordering | JS |
| On Heritage at risk register? | No | SoN to PDA? | | | | No |
| Scheduled Ancient Monument? | No | Memorials/ burials affected? (send guidance to parish and add public notice wording to OFS) | | | | No |
| Major Parish Church? | No | Trees/roots affected? | | | | No |
| Bats affected? | No | Energy Audit suggested? | | | | Yes |
| Proposal: | | | | | | |
| Creating of raised ringing chamber with meeting room under, provision of glazed internal doors to west door, reordering of existing WC to create a flower room. | | | | | | |

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| Significance of fabric affected: | Date Submitted to DAC: | Visited: | Report: |
| Moderate | July 2021 | Visit arranged for 30 September | No |
| Statutory Consultees: | | Project architect/ professionals involved: | Reviewing DAC members: |
| Historic England | Yes | Zoe Stubbs, Acanthus Clews | Abigail Lloyd (also acting for SPAB), Revd Canon David Tyler, Peter Preston |
| CBC | Yes (?) | | |
| SPAB | Yes | | |
| Victorian Society | Yes | | |
| Georgian Group | No | | |
| AMS | No | | |
| 20 th Century Society | No | | |
| LPA (PP) | No | | |
| LPA (Sch 2) | Yes | | |
| BIOS | No | | |
| MBS | No | | |
| Natural England | No | | |
| Is Rule 9.6 applicable? NO | | | |
| Is Rule 9.9 applicable? YES | | | |
| <p>September 2021 minute:</p> <p>Subject to the outcome of the site visit at the end of September, the DAC resolved to support the principle of the proposals with resolution of details delegated to a subcommittee. The following details would be required prior to an NOA being issued:</p> <ul style="list-style-type: none"> • Specification and schedules of work including proposed materials and finishes, • Detail design for the glazed inner doors and storage cupboards, • Archaeological mitigation for installation of concrete pads to support steel frame, • Details of any items to be relocated and where they will be relocated to, • Condition report and specification for repairs to west window, • Details of rationalisation of electrical installation, and • The purpose of boxing in the top of the stair to the ringing floor as it would intrude on views to the west window. A door from the meeting room into the stair should be sufficient to isolate the two spaces. | | | |

8. List Bs and Notifications of Advice issued under sub committees and delegated authority since last meeting

| | Parish | CoE Archdeaconry | Listing | Application Ref | App type | Case type | Works | Status |
|--------|--|------------------|-----------|-----------------|-----------------|-------------------|---|---------------------------------------|
| 627039 | Finmere: St Michael | DORCHESTER | Grade II | offline | Enquiry - email | R&C | Masonry Repairs | Awaiting Parish - project in progress |
| 627069 | Shorthampton: All Saints | DORCHESTER | Grade II* | offline | Enquiry - email | Liturgical | Query about disposal of chairs and coffin stools removed from the church 20 years ago | Enquiry resolved |
| 627597 | Bierton: St James the Great | BUCKINGHAM | Grade I | offline | Enquiry - phone | Disposal of items | Disposal of table | Enquiry resolved |
| 627266 | Witney: St Mary the Virgin HAR MAJOR PARISH CHURCH | DORCHESTER | Grade I | 2020-054455 | Faculty - DA | Churchyard | Tomb testing | NOA issued with provisos |
| 627214 | Oxford: St Andrew | OXFORD | Ungraded | 2020-056658 | Faculty - DA | New facilities | One new and one replacement external noticeboard | Petition submitted to Dio Reg |
| 627771 | Sherington: St Laud | BUCKINGHAM | Grade I | 2021-059108 | Faculty - DA | Churchyard | New site for Garden of Remembrance for Interment of Ashes | NOA issued |
| 627604 | Dinton: St Peter & St Paul | BUCKINGHAM | Grade I | 2021-060408 | Faculty - DA | M&E | Ethernet & aerial for internet connectivity | NOA issued |
| 627459 | Reading: St Laurence | BERKSHIRE | Grade I | 2021-061822 | Faculty - DA | Churchyard | Conservation of 6 listed tombs | Registrar to issue faculty |
| 627242 | Burford: St John the Baptist | DORCHESTER | Grade I | 2021-062713 | Faculty - DA | Churchyard | churchyard lighting | Faculty issued |
| 627300 | Appleton: St Laurence | DORCHESTER | Grade II* | 2021-063923 | Faculty - DA | M&E | AV project | Registrar to issue faculty |
| 627475 | Reading: St Agnes w St Paul | BERKSHIRE | Ungraded | 2021-063973 | Faculty - DA | Churchyard | New signage | Faculty issued |
| 627455 | Reading: St Barnabas | BERKSHIRE | Ungraded | 2021-063974 | Faculty - DA | Churchyard | New signage across the site | Faculty issued |
| 627827 | High Wycombe: All Saints MAJOR PARISH CHURCH | BUCKINGHAM | Grade I | 2021-064433 | Faculty - DA | Heritage Crime | Window guards | NOA issued |
| 627464 | Reading: Greyfriars | BERKSHIRE | Grade I | 2017-010687 | Faculty - Major | Development | Redevelopment of site | Amended faculty issued |
| 627307 | Fyfield: St Nicholas | DORCHESTER | Grade II* | 2017-014601 | Faculty - Major | New facilities | Addition of WC, kitchenette and store at the West end of the North Aisle - Parish emailed to chase status of application. JM advised that case to be assigned to case officer and will update them in due course 28.01.19 | Petition submitted to Dio Reg |
| 627560 | Wantage: St Peter & St Paul | DORCHESTER | Grade I | 2019-034270 | Faculty - Major | Seating | The removal and disposal of redundant junior choir stalls | NOA issued |
| 627417 | Hungerford: St Lawrence | BERKSHIRE | Grade II* | 2020-052416 | Faculty - Major | Development | Redevelopment of the west end of the church and balcony | Petition submitted to Dio Reg |
| 627448 | Reading: St Bartholomew LEASED TO READ | BERKSHIRE | Grade II | 2020-053783 | Faculty - Major | Development | Renewal of lease for Read College to use building | Registrar to issue faculty |

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|--------|--|------------|-----------|-------------|-----------------|----------------|--|-------------------------------|
| | THEATRE COLLEGE | | | | | | | |
| 627242 | Burford: St John the Baptist | DORCHESTER | Grade I | 2020-054985 | Faculty - Major | R&C | repairs to stained and medieval glass to include protective glazing | NOA issued |
| 627428 | Peasmore: St Barnabas | BERKSHIRE | Grade II | 2020-055583 | Faculty - Major | Development | Reordering for WC, relocation of font and various other works | Faculty issued |
| 627709 | Bletchley: St Mary | BUCKINGHAM | Grade I | 2021-057467 | Faculty - Major | Churchyard | Construction of new pathways throughout the churchyard | NOA issued with provisos |
| 627269 | Wood Green: Holy Trinity | DORCHESTER | Grade II | 2020-054456 | Faculty - Minor | Churchyard | Tomb testing | NOA issued with provisos |
| 627238 | Black Bourton: St Mary the Virgin | DORCHESTER | Grade I | 2020-056177 | Faculty - Minor | Seating | Removal of 5 pews | Registrar to issue faculty |
| 627607 | Little Kimble: All Saints PARISH CONSIDERING CLOSURE | BUCKINGHAM | Grade I | 2020-056248 | Faculty - Minor | M&E | Storage heaters | Faculty issued |
| 627104 | Chalgrove: St Mary | DORCHESTER | Grade I | 2020-056943 | Faculty - Minor | Liturgical | New altar frontals | Petition submitted to Dio Reg |
| 627302 | Cumnor: St Michael | DORCHESTER | Grade I | 2021-057591 | Faculty - Minor | R&C | Replacement of lead covering to church tower | Petition submitted to Dio Reg |
| 627497 | Ashbury: St Mary the Virgin | DORCHESTER | Grade I | 2021-058382 | Faculty - Minor | R&C | Lift floorboards and treat/replace insect infested sections | Registrar to issue faculty |
| 627360 | Theale: Holy Trinity | BERKSHIRE | Grade I | 2021-058861 | Faculty - Minor | Heritage Crime | Lead theft from west porch - retrospective permission to cover roof with single ply membrane | NOA issued |
| 627436 | Welford: St Gregory - HAR | BERKSHIRE | Grade II* | 2021-059368 | Faculty - Minor | Churchyard | Repair of Thomas Shirley Monument | NOA issued |
| 627750 | Wing w Grove: All Saints | BUCKINGHAM | Grade I | 2021-060361 | Faculty - Minor | M&E | Damage to boiler from flooding in boiler room | Registrar to issue faculty |
| 627545 | Challow: St Nicholas | DORCHESTER | Grade II* | 2021-060912 | Faculty - Minor | R&C | Drainage along the south side of church | NOA issued |
| 627180 | Rotherfield Peppard: All Saints | DORCHESTER | Grade II* | 2021-061636 | Faculty - Minor | R&C | Replacement of flat roof on Parish Room & rooflight windows | Petition submitted to Dio Reg |
| 627825 | Wooburn: St Paul | BUCKINGHAM | Grade II* | 2021-062197 | Faculty - Minor | Liturgical | Introduction of new Nave Communion Table | Faculty issued |
| 627747 | Stoke Hammond: St Luke | BUCKINGHAM | Grade II* | 2021-063112 | Faculty - Minor | New facilities | Additional war memorial plaque inside church | NOA issued |
| 627175 | Mapledurham: St Margaret | BERKSHIRE | Grade I | 2021-063226 | Faculty - Minor | R&C | QI Repairs | Registrar to issue faculty |
| 627723 | Wavendon w Walton: Assumption of the Blessed Virgin Mary | BUCKINGHAM | Grade II* | 2021-063471 | Faculty - Minor | Churchyard | Introduction to churchyard of storage container with screening | Faculty issued |
| 627105 | Clifton Hampden: St Michael & All Angels | DORCHESTER | Grade II* | 2021-063769 | Faculty - Minor | Liturgical | Personal memorial to Christopher Gibbs in church | Petition submitted to Dio Reg |

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|--------|--|------------|-----------|-------------|-----------------|------------------|---|-------------------------------|
| 627104 | Chalgrove: St Mary | DORCHESTER | Grade I | 2021-064086 | Faculty - Minor | Liturgical | Introduction of Pricket Stand for votive candles following TRO | Petition submitted to Dio Reg |
| 627173 | Kidmore End: St John the Baptist | DORCHESTER | Grade II | offline | Faculty - Minor | R&C | Drainage works | Interim faculty issued |
| 627594 | Aylesbury: St Mary the Virgin MAJOR PARISH CHURCH | BUCKINGHAM | Grade I | | Faculty - Minor | R&C | Repainting/gilding of clock face | NOA issued |
| 627173 | Kidmore End: St John the Baptist | DORCHESTER | Grade II | offline | Interim | R&C | Drainage investigations | Interim faculty issued |
| 627173 | Kidmore End: St John the Baptist | DORCHESTER | Grade II | offline | Interim | Churchyard | Drainage repairs and renewal of soakaways | Awaiting Diocesan Registry |
| 627594 | Aylesbury: St Mary the Virgin MAJOR PARISH CHURCH | BUCKINGHAM | Grade I | 2017-015024 | List B | M&E | Sound system improvement | Awaiting Archdeacon |
| 627592 | Seer Green: Holy Trinity | BUCKINGHAM | Grade II | 2019-045119 | List B | R&C | Draught reduction - external doors | List B issued |
| 627223 | Oxford: St Mary the Virgin MAJOR PARISH CHURCH | OXFORD | Grade I | 2020-054960 | List B | R&C | Reroofing of Nave | List B issued |
| 627276 | Duns Tew: St Mary Magdalen | DORCHESTER | Grade II | 2020-055271 | List B | R&C | Repairs to tower stonework | Awaiting Archdeacon |
| 627428 | Peasmore: St Barnabas | BERKSHIRE | Grade II | 2021-058331 | List B | R&C | Replacement guttering, roof tiles and other associated work to exclude damp | List B issued |
| 627531 | Didcot: All Saints | DORCHESTER | Grade II* | 2021-058427 | List B | H&S improvements | Replace tower access ladder | List B issued |
| 627199 | Headington Quarry: Holy Trinity | OXFORD | Grade II | 2021-058582 | List B | Churchyard | Install electrical sockets, camera AV equipment | List B issued |
| 627157 | Sibford: Holy Trinity | DORCHESTER | Grade II | 2021-058965 | List B | Churchyard | Re-building 12 metres of churchyard wall | List B issued |
| 627020 | Sydenham: St Mary | DORCHESTER | Grade II* | 2021-059143 | List B | R&C | Repair to mullion to west window | List B issued |
| 627389 | White Waltham: St Mary the Virgin | BERKSHIRE | Grade II* | 2021-059410 | List B | Churchyard | introduction of handrail and railings to boiler room steps | List B issued |
| 627497 | Ashbury: St Mary the Virgin | DORCHESTER | Grade I | 2021-059507 | List B | R&C | Retaining wall repairs | List B issued |
| 627083 | Kingham: St Andrew | DORCHESTER | Grade II* | 2021-061001 | List B | Churchyard | Tree works | List B issued |
| 627311 | Garford: St Luke | DORCHESTER | Grade II | 2021-061277 | List B | R&C | Replacement of tiles (list A) and minor repointing | List B issued |
| 627341 | Aldworth: St Mary the Virgin | BERKSHIRE | Grade I | 2021-061335 | List B | Churchyard | Replacement memorial bench in churchyard | List B issued |
| 627288 | Steeple Barton: St Mary | DORCHESTER | Grade II* | 2021-061356 | List B | Churchyard | Provision of memorial bench in churchyard | List B issued |
| 627173 | Kidmore End: St John the Baptist | DORCHESTER | Grade II | 2021-061934 | List B | M&E | Internet provision | List B issued |
| 627724 | Willen: St Mary Magdalene | BUCKINGHAM | Grade I | 2021-061989 | List B | Churchyard | Two benches in churchyard | List B issued |

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|--------|---|------------|-----------|-------------|--------|------------|---|---------------------|
| 627758 | Emberton: All Saints | BUCKINGHAM | Grade II* | 2021-061998 | List B | Churchyard | Repair and rebuild of damaged churchyard wall | List B issued |
| 627568 | Beaconsfield: St Michael & All Angels | BUCKINGHAM | Grade II | 2021-062029 | List B | R&C | Various repairs arising from QI | List B issued |
| 627124 | Warborough: St Lawrence | DORCHESTER | Grade II* | 2021-062129 | List B | R&C | Repairs to timber and brick lychgate | List B issued |
| 627563 | Coleshill: All Saints | DORCHESTER | Grade II* | 2021-062164 | List B | Churchyard | Rebuilding of gate pillars | List B issued |
| 627563 | Coleshill: All Saints | DORCHESTER | Grade II* | 2021-062166 | List B | Churchyard | To fell a diseased dangerous tree & other tree works | List B issued |
| 627160 | Wardington: St Mary Magdalene | DORCHESTER | Grade I | 2021-062274 | List B | Churchyard | To fell a lime tree and reduce another | List B issued |
| 627276 | Duns Tew: St Mary Magdalen | DORCHESTER | Grade II | 2021-062603 | List B | R&C | Repairs to drainage channel | List B issued |
| 627188 | Whitchurch Hill: St John the Baptist | DORCHESTER | Ungraded | 2021-062804 | List B | Churchyard | Memorial bench | List B issued |
| 627758 | Emberton: All Saints | BUCKINGHAM | Grade II* | 2021-062810 | List B | M&E | Addition of video to existing audio system | List B issued |
| 627536 | Moulsford: St John the Baptist | DORCHESTER | Grade II | 2021-062882 | List B | M&E | AV & Security system | List B issued |
| 627417 | Hungerford: St Lawrence | BERKSHIRE | Grade II* | 2021-063111 | List B | Churchyard | Install peregrine nest box on tower roof | List B issued |
| 827006 | Oxford: Merton College Chapel | OXFORD | Grade I | 2021-063208 | List B | M&E | New sound system | List B issued |
| 627330 | Sandhurst: St Michael & All Angels | BERKSHIRE | Grade II* | 2021-063230 | List B | Churchyard | Fell 3 dead trees | List B issued |
| 627382 | Littlewick: St John the Evangelist | BERKSHIRE | Ungraded | 2021-063295 | List B | R&C | Replacement stone works and repointing to South Gable | List B issued |
| 627311 | Garford: St Luke | DORCHESTER | Grade II | 2021-063327 | List B | R&C | Interior painting of white areas | List B issued |
| 627444 | Caversham: St Peter | BERKSHIRE | Grade II* | 2021-063391 | List B | M&E | Installation of google nest CCTV camera | List B issued |
| 627767 | Newport Pagnell: St Peter & St Paul | BUCKINGHAM | Grade I | 2021-063404 | List B | R&C | South Aisle external buttress repair | List B issued |
| 627112 | Garsington: St Mary | DORCHESTER | Grade II* | 2021-063413 | List B | Churchyard | emergency tree works | List B issued |
| 627030 | Ardley w Fewcott: St Mary | DORCHESTER | Grade II* | 2021-063501 | List B | Churchyard | Treeworks | List B issued |
| 627758 | Emberton: All Saints | BUCKINGHAM | Grade II* | 2021-063556 | List B | Churchyard | Replacement noticeboard | List B issued |
| 627083 | Kingham: St Andrew | DORCHESTER | Grade II* | 2021-063567 | List B | R&C | High level inspection of church and temporary repairs to chancel roof | List B issued |
| 627223 | Oxford: St Mary the Virgin MAJOR PARISH CHURCH | | | 2021-063604 | List B | R&C | Stone repairs to South Clerestory | Awaiting Archdeacon |
| 627064 | Weston-on-the-Green: St Mary | DORCHESTER | Grade II* | 2021-063634 | List B | Churchyard | Treeworks | Awaiting Archdeacon |
| 627408 | Eastbury: St James The Greater | BERKSHIRE | Grade II | 2021-063762 | List B | R&C | Replace south side pitched roof | List B issued |

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|--------|--|------------|-----------|-------------|-----------|------------|---|------------------------|
| 627205 | Oxford: St Clement | OXFORD | Grade II* | 2021-063833 | List B | R&C | Masonry repairs | List B issued |
| 627615 | Long Crendon: St Mary the Virgin HAR | BUCKINGHAM | Grade I | 2021-063870 | List B | Churchyard | Churchyard wall repairs | List B issued |
| 627650 | Britwell: St George | BUCKINGHAM | Ungraded | 2021-063926 | List B | R&C | Replace ceramic cladding panel | List B issued |
| 627662 | Hedgerley: St Mary the Virgin | BUCKINGHAM | Grade II | 2021-063936 | List B | R&C | Refurbishment of Victorian red and black tile floor | List B issued |
| 627448 | Reading: St Bartholomew LEASED TO READ THEATRE COLLEGE | BERKSHIRE | Grade II | 2021-064076 | List B | R&C | Cleaning and painting of office, nave & vestry | List B issued |
| 627663 | Hitcham: St Mary | BUCKINGHAM | Grade I | 2021-064099 | List B | R&C | Broken window in parish room | List B issued |
| 627581 | Denham: St Mary the Virgin | BUCKINGHAM | Grade I | 2021-064140 | List B | M&E | Internet access | List B issued |
| 627488 | Reading: St Bartholomew LEASED TO READ THEATRE COLLEGE | BERKSHIRE | Grade II | 2021-064338 | List B | R&C | Plaster repairs | List B issued |
| 627791 | St Leonards: St Leonard | BUCKINGHAM | Grade II* | 2021-064354 | List B | R&C | Regild cockerel on weather vane | List B issued |
| 627148 | Hornton: St John the Baptist | DORCHESTER | Grade I | 2021-064387 | List B | Churchyard | Various treeworks | List B issued |
| 627827 | High Wycombe: All Saints MAJOR PARISH CHURCH | BUCKINGHAM | Grade I | 2021-064431 | List B | R&C | Further stained glass window repairs | List B issued |
| 627588 | Latimer: St Mary Magdalene | BUCKINGHAM | Grade II | 2021-064440 | List B | R&C | Repointing spire | List B issued |
| 627473 | Tilehurst: St Michael | BERKSHIRE | Grade II | 2021-064446 | List B | Churchyard | Felling of Lawson cyprus tree (asst w/wall rebuild) and associated planting of Hornbeam | List B issued |
| 627682 | Barton Hartshorn: St James | BUCKINGHAM | Grade II | 2021-064545 | List B | R&C | settlement cracks to west end | List B issued |
| 627615 | Long Crendon: St Mary the Virgin HAR | BUCKINGHAM | Grade I | 2021-064615 | List B | Churchyard | Pollarding lime trees | List B issued |
| 627511 | Fernham: St John the Evangelist | DORCHESTER | Grade II | 2021-064637 | List B | Churchyard | Felling two dead trees | List B issued |
| 627799 | Bradenham: St Botolph | BUCKINGHAM | Grade II* | 2021-064821 | List B | R&C | Masonry repairs | List B issued |
| 627377 | Dedworth: All Saints | BERKSHIRE | Ungraded | 2021-064845 | List B | Churchyard | Felling dead tree | List B issued |
| 627712 | Great Linford: St Andrew | BUCKINGHAM | Grade II* | 2021-064846 | List B | Churchyard | Treeworks - felling dead larch | List B issued |
| 627177 | Nuffield: Holy Trinity | DORCHESTER | Grade II* | 2016-005990 | Variation | Churchyard | Trial holes for trench arch system | Amended faculty issued |
| 627367 | Boyne Hill: All Saints | BERKSHIRE | Grade I | 2019-045939 | Variation | R&C | Repair and conservation of the Street floor | Amended faculty issued |

9. Completed projects feedback - None