

CHURCHWARDEN'S DECLARATION 2024

This form, when completed, is to be sent or handed to the Archdeacon or their representative before or on the occasion of your admission (berkshirevisitations@oxford.anglican.org)

Please retain a copy for your files.

Church name:			
Parish of:		Deanery of:	

If you are new as a churchwarden, please indicate your predecessor here.

Surname	
Christian Names	
Title (Mr, Mrs, Dr, etc.)	
Address	
Post Code	
Home Phone	
Work Phone	
Mobile Phone	
Email Address	

GDPR 2016/679 and DPA 2018:

The Oxford Diocesan Board of Finance will store the above information and may share it with Bishops' Offices and Diocesan Registry, as required for legitimate purposes connected with your role.

We would like your consent to publish your details in the Diocesan Directory, to ease communications between officers across the Diocese (see Privacy Notice sections 4 and 5).	<p style="text-align: center;">I give consent for my details to be published in the Diocesan Directory.</p> <p style="color: red;">Signed</p> Date
---	--

DECLARATION

I declare that:

- 1. I will faithfully and diligently perform the duties of the office of churchwarden during the period of my appointment. ¹**
- 2. I am not disqualified from serving as Churchwarden by reason of any of the matters mentioned in Section 2(1), or (2) or (3) of the Churchwardens Measure 2001. ²**

Signed: **Date:**

¹ See attached for a summary of these duties.

² These concern:

- i. Disqualification from service as a Charity Trustee under Section 72(1) Charities Act 1993 (for bankruptcy or other reasons); and
- ii. Offences mentioned in Schedule 1 Children and Young Persons Act 1993;
- iii. (Please note that these offences are never "spent" under the Rehabilitation of Offenders Act.)
- iv. Any declaration of disqualification under Section 10(6) of the Incumbents (Vacation of Benefices) Measure 1977

FROM THE CHURCHWARDENS MEASURE 2001:

The churchwardens of every parish shall be chosen from persons who have been baptised and —

- a) whose names are on the church electoral roll of the parish;
- b) who are actual communicants;
- c) who are twenty–one years of age or upwards; and
- d) who are not disqualified as laid out below.

No person shall be chosen as churchwarden of a parish for any period of office unless they —

- a) have signified consent to serve as such; and
- b) have not signified consent to serve as such for the same period of office in any other parish (not being a related parish) or, if such consent has been signified and the meeting of the parishioners to elect churchwardens of that other parish has been held, was not chosen as churchwarden of that other parish.

Disqualifications

A person shall be disqualified from being chosen for the office of churchwarden if:

- the person is disqualified from being a charity trustee under section 178 of the Charities Act 2011 and the disqualification is not for the time being subject to a waiver by the Charity Commissioners.
- the person is included in a barred list (within the meaning of the Safeguarding Vulnerable Groups Act 2006)
- the person has been convicted of an offence mentioned in Schedule 1 to the Children and Young Persons Act 1933 (unless the person's disqualification under this sub-section has been waived in writing by the bishop of the diocese in question.)
- the person has been so disqualified from holding office under section 10(6) of the Incumbents (Vacation of Benefices) Measure [1997] Without prejudice to the above, a person shall be disqualified from being chosen for the office of churchwarden when that person has served as a churchwarden of the same parish for six successive periods of office until the annual meeting of the parishioners to elect churchwardens in the next year but one following the date on which that person vacated office at the end of the last such period: Provided that a meeting of the parishioners may by resolution decide that this section shall not apply in relation to the parish concerned.

Note: A person is disqualified from being a charity trustee under the Charities Act if they have been convicted of an offence involving deception or dishonesty (unless any such conviction is legally regarded as spent), if they are an undischarged bankrupt, have made compositions or arrangements with any creditors from which they have not been discharged or have been removed from serving as a charity trustee, or been stopped from acting in a management position within a charity.